



Town of Stavelly - 403-549-3761 - stavelly@platinum.ca
 Box 249 Stavelly, AB T0L 1Z0 - www.stavelly.ca

Application for a Development Permit

Application No. _____

IMPORTANT NOTICE: This application does not permit you to begin this development until such time as a development permit has been issued by the development authority. Please read carefully the Important Notes at the end of this application.

Applicant Information

Applicant: _____

Mailing Address: _____ Telephone No: _____

Applicants Interest if not the registered owner: _____

Registered owner of land concerned: _____

Property Information

Legal Description: _____

Existing use: _____

Proposed Development: Residential _____ Commercial _____ New _____

Addition _____ Remodel _____ Other _____

Proposed setbacks: Front _____ Rear _____ Sides _____

Proposed Landscaping: Front _____ Rear _____ Sides _____

Off-Street Parking: # of spaces _____ Location _____

Details of Proposed Development (Where applicable)

Footings _____ Interior Finishing _____ Heating _____

Foundation _____ Roofing Material _____ Plumbing _____

Structure _____ Lighting _____ Floor area _____

Exterior Finish _____ Other Details _____



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Construction Value of Proposed Development

Labor Value \$ _____

FOR OFFICE USE ONLY

Material Cost \$ _____

PERMIT FEE \$

Total Project Value \$ _____

Project Planning : Additional Permits and Approvals

Estimated Commencement date: _____ Estimated Completion Date: _____

Building permit

Electrical permit

Plumbing permit

Gas permit

Alberta Health services

Alberta transportation

Other; specify: _____

CONSENT SIGNATURES

I certify that I am the registered owner or that the registered owner(s) of the land described above is aware of this application and the information given on this form is complete and is, to the best of my knowledge, a true statement of the facts in relation to the application. Further, I have read and understand the terms noted and hereby apply for permission to carry out the development described above and on attached plans and specifications.

DATE: _____

SIGNED: _____

Applicant

SIGNED: _____

Registered owner



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IMPORTANT NOTES:

1. Every application for a development permit shall be accompanied by the following information (if applicable):
 - (a) a site plan, in duplicate, showing: the registered legal boundaries, the location of any proposed development and any existing development, and proposed grades in relation to surrounding property, and provisions for off-street loading and parking facilities;
 - (b) floor plans and elevations and sections;
2. Every application for a permit shall be accompanied by the appropriate fee as listed in Appendix A.
3. All plans submitted for the erection, enlargement or alterations must meet or exceed Alberta Safety Codes, please contact a Town of Stavelly Safety Codes Officer for more details; Park Enterprises Ltd (Permit & Inspection Services) @ 1-800-621-5440
4. An application for a Permit shall, at the opinion of the applicant, be deemed to be refused when a decision thereon is not made within (40) days after receipt of the application in its complete and final form by the Development Officer and the applicant may appeal as provided for in Section 684 of the Municipal Government Act, as though he or she had received refusal at the end of the forty day period.

Personal information collected on this form is collected in accordance with Section 33(c) of the Freedom of Information and Protection of Privacy Act. Please note that such information may be made public. If you have any questions about the collection, use or disclosure of the personal information provided, please contact the Chief Administrative Officer at Box 249 Stavelly, AB T0L 1Z0 or phone 403-549-3761.



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Sketch of Proposed Development

Please provide a sketch of the proposed development. Be sure to include the location of the proposed development compared to the location of any existing buildings, the location of other structures on the subject property with distances from property lines, and the dimensions of the proposed development.