

MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL HELD MONDAY, SEPTEMBER 25TH 2017 AT THE STAVELY TOWN OFFICE.

PRESENT: Mayor Hall, Clrs. Perusse, Norby, Gillespie, Binmore and Gugala. CAO - Clayton Gillespie and Foreman Watson. Members of the Public – Keith Armstrong and Ramona Whittingham.

NOT PRESENT: Clr. Johnson.

Mayor Hall called the meeting to order at 7:00 p.m.

Agenda Clr. Gugala moved to adopt the agenda as presented.
MOTION CARRIED.

Confirmation Of Minutes Clr. Norby moved the minutes of the regular meeting of September 11, 2017 be approved as presented.
MOTION CARRIED.

Delegations

Keith Armstrong Keith introduced himself and gave council a brief overview of his current business – he owns Ptarmigan Real Estate and is a civil and environmental engineer and he noted that he is currently looking to buy a piece of property so he can operate his business in the community he lives in. Keith noted that he had spoken with CAO Gillespie and was made aware of land the Town was in the process of purchasing and that he would like to request to council that they consider some smaller 1 acre lots when they develop the land as opposed to all larger 3 acre size lots. Discussion amongst council ensued with a few questions for Keith. After the discussion Keith thanked council for their time, commented that they've done good work and left the meeting @ 7:08 pm.



NEW BUSINESS

Garage Sales CAO Gillespie presented further research with regard to possibilities to handle the garage sale concerns that were brought forth. CAO Gillespie noted that a bylaw amendment could be made to either the Business License Bylaw or the Community Standards Bylaw. Discussion followed – the pros and cons of each option, fees that may be applicable and the option to apply for a home occupation permit. After further discussion Clr. Gillespie moved that CAO Gillespie provide an amendment to the business license bylaw which would add a definition for garage sales, update the definition of home occupation and provide an updated fee schedule for council's

consideration at the following meeting to deal with the garage sale concerns. **MOTION CARRIED.**

Fireworks

A proposal from a local resident for council to consider having the fireworks that were delayed from the 105th Anniversary on November 11 – Remembrance Day. Discussion followed – reasoning for the request, other ideas from the 105th Committee, weather related concerns and fire ban concerns. Clr. Gugala moved to have CAO Gillespie respond to the request noting that the 105th Anniversary’s idea would be more feasible. **MOTION CARRIED.**

Industrial Land

CAO Gillespie advised that the land purchase has finally been completed and asked for what direction to take next. It was noted that proceeding with the wetland assessment that was approved back in the spring would be the first step and then rezoning the land could be started. Discussion followed – reasoning for the wetland assessment and procedures to rezone the land. After further discussion Clr. Gugla moved to proceed with the wetland assessment. **MOTION CARRIED.** Clr. Binmore then moved to start the rezoning process – bylaw amendment for the next meeting followed by advertising and a public hearing. **MOTION CARRIED.**

Capital Equip.

CAO Gillespie presented two proposals for a new multi-use tractor based on council discussion from the last meeting. The quotes include a trade in value credit of the Town’s current similar tractor. Discussion followed – pricing, how the two different tractors compare, how the proposal fits into the approved 2017 capital budget, possibility of used and the advantages and disadvantages of purchasing or not purchasing. After discussion ended Clr. Binmore moved the Town proceed with the purchase of the New Holland multi-use tractor as quoted with the addition of a hydraulic blade for snow removal purposes. **MOTION CARRIED.**

BYLAWS

REPORTS

Clr. Perusse

Reported on recent FCSS meeting – in financially good shape.

Clr. Norby

Reported on the recent Ag Society meeting – all went well with the Horse Show and Bull riding events.

Clr. Johnson

Not present.



Foreman Requested feedback from council on the location of the two new benches that were donated for the new walking path.

Clr. Gillespie Reported on the recent golf club meeting – a better overall year compared to the previous. Requested that council honor Councillor Johnson in some way as he has served on Town council for close to twenty years and will not be seeking another term due to health.

Clr. Binmore Reported on the recent PHL meeting and the PAC meeting.

Clr. Gugala Reported on the recent Library meeting – plans are underway to form a society so that casino funding can be applied for. Also noted a recommendation from the board to approve a new member. Clr. Gugala moved to approve the appointment of Georgia Hammond to the Library Board. **MOTION CARRIED.**

CAO Reported on the Town office renos, the pending tax arrears sale, upcoming regional collaboration meeting, reminded council of the next council meeting – will be on a Tuesday and asked council for feedback on an advance vote possibility. Discussion followed. After the discussion Clr. Perusse moved that an advance vote be held – Returning Officer Gillespie to finalize details. **MOTION CARRIED.**



Mayor Hall Reported on the possibility of an election forum noting that direction from council should not be given to CAO to organize as the CAO acts as the Returning Officer and as such has to be impartial and therefore can't be involved with a forum. Discussion followed. After discussion it was agreed that the Town would be willing to cover the cost of the facility rental if a community organization was willing to organize such an event.

CORRESPONDENCE

AHS Information for council on a new AHS Parent Advisory council and notice that applications are being accepted for those interested.

AUMA Information for council on the 2017 AUMA Convention.

Cannibas Information for council regarding a resource from the Federation of Canadian Municipalities on how to get ready for the pending cannibas legalization.

Recycling Grant Information for council on a grant available to municipalities from the Alberta Recycling Management Authority.

FINANCIAL

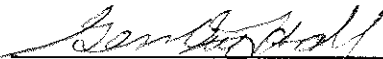
Bank Rec. The August 2017 Bank reconciliation presented to council for consideration. No question or concerns. Clr. Gillespie moved acceptance of the bank reconciliation as presented. **MOTION CARRIED.**

A/P Clr. Norby moved the accounts from chq # 16150 to 16162 together with internet payments and payroll chq # 16163 to 16170 for a total of \$43,678.44 be paid as listed. **MOTION CARRIED.**

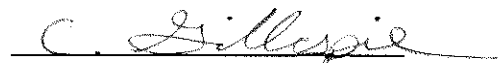
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Adjournment There being no further business to discuss at this time, the meeting was adjourned at 8:53 pm.

TOWN OF STAVELY



Mayor



Chief Administrative Officer