



BYLAW # 890

A BYLAW OF THE TOWN OF STAVELY, IN THE PROVINCE OF ALBERTA, RESPECTING WATER AND SEWER UTILITIES IN THE TOWN OF STAVELY

WHEREAS the Municipal Government Act, Chapter M-26 and amendments hereto, authorizes a Municipal Council to pass Bylaws pertaining to public utilities;

NOW THEREFORE the Council of the Town of Stavelly in the Province of Alberta duly assembled enacts as follows:

1. NAME OF BYLAW

1.1 This Bylaw may be cited as "The Town of Stavelly Water and Sewer Utility Bylaw".

2. DEFINITIONS

2.1 In this bylaw:

"Application" is the application made by the consumer to the Town for supply of utility services.

"Authorized Person" is any person employed by the Town.

"CSA" means Canadian Standards Association.

"Chief Administrative Officer" is the person appointed by Council in accordance with Section 205 of the Municipal Government Act and is referred to throughout this Bylaw as "CAO".

"Consumer" is any person who has entered into a contract with the Town of Stavelly for utility services, or who is the owner or occupant of any property connected to or provided with a utility.

"Council" is the Council of the Town of Stavelly elected pursuant to the provisions of the Municipal Government Act.

"Curb stop" is the device on a water service line used to interrupt or discontinue the supply of water to a property.

"Department" is the department of the Town of Stavelly authorized by Council to have control of water and sewer works.

"Enforcement Officer" shall mean a Community Peace Officer, Bylaw Enforcement Officer, RCMP Officer or an inspector appointed by and employed by the Town with respect to the enforcement of bylaws of the Town of Stavelly.

"Public Works Foreman" is the person with the authority to supervise and have charge of the Water-works system and sewer system.

"Meter" is a mechanical and/or electronic device used to measure the amount of water consumed on the premises upon which such meters are situated.

"Property Owner" is the assessed owner of the property or building and is referred to throughout this Bylaw as "Owner".

"Non-Residential Consumer" is any property owner who uses a utility service connected to a building used exclusively for commercial purposes and will include, without limiting the generality of the foregoing, apartments or residential units beyond a duplex or semi-detached dwelling.



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"Plumbing Inspector" is any person with the authority to supervise and inspect work requiring a permit under the Provincial Safety Codes Act and regulations thereto.

"Property" is land or buildings or both.

"Residential Consumer" is any property owner who uses a utility service connected to a building used exclusively for residential purposes and will include, with limiting the generality of the foregoing, churches and a residence within a duplex or semi-detached dwelling.

"Sanitary Sewer" is the provision of wastewater collection and disposal from Residential Consumers and Non-Residential Consumers.

"Sewer Service Line" is that portion of the sewer line from the collecting street mains to the property line of land or buildings being serviced.

"Shut off" is an interruption in or discontinuation of the supply of water.

"Street Main" is that portion of the water and/or sewer system laid down in Town owned land for the purpose of servicing more than one property.

"Tenant" means a person who is entitled to use or occupy premises under the rental agreement.

"Town" is the Town of Stavelly in the Province of Alberta.

"Utility" is and includes, as the context may require, the supply of water and/or the provision of wastewater and disposal.

"Violation Ticket" is a ticket issued pursuant to Part 2 of the Provincial Offences & Procedures Act, R.S.A. 2000 c, P-34 as amended and Regulations there under.

"Water Service" is the provision of water by the Town to residential and non-residential consumers.

"Water service line" is that portion of the water line from the distributing street mains to the property line of the land or building being serviced.

"Waterworks" is all public water treatment systems, street mains and service lines within the Town of Stavelly.

3. ADMINISTRATION

- 3.1 The use and control of all public waterworks, public water treatment systems, public sanitary sewers, sewage disposal works, waste collection connected therewith, must be in accordance with this bylaw.
- 3.2 All waterworks, sanitary sewers, drains and sewage disposal works, belonging to the Town now laid down, constructed or built, or hereinafter laid down, constructed or built, will be under the direct control of the Town.
- 3.3 The CAO and/or designate is hereby delegated to carry out the provisions of the Water and Sewer Utility Bylaw.

4. WATERWORKS SERVICE AND SERVICING

- 4.1 No person, without first having obtained written permission from the Town, will make connection with any of the water service lines or street mains. Penalties in Schedule "D" will apply.



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- 4.2 No person will be authorized pursuant to Section 4.1, except licensed plumbers or authorized employees of the Town.
- 4.3 The person so authorized, in Section 4.1 above, is fully liable for any damage caused while making such connection and will also provide adequate safety provisions during the connection.
- 4.4 All water service lines, laid in private property, between the property line and the meter, will be constructed of C.S.A. approved material of equal quality to, and compatible with, the service lines in the street between the street main and the property line.
- 4.5 The minimum size of a water service line is 19mm (3/4") diameter.
- 4.6 Water service lines are to be carried a minimum of three feet under the building before the service is elevated.
- 4.7 No connection may be made to the water service line between the property line and the meter without prior written approval by the Town or penalties in Schedule "D" will apply.
- 4.8 Each property will have only one water service line from the main. A duplex, row house style of condominiums or semi-detached dwelling requiring a connection to the Town water supply must have a separate service to each unit from the street line, controlled by a separate curb stop and metered by separate water meters.
- 4.9 After any construction, reconstruction, alteration, change or the completion of any work requiring permission from the Town, pursuant to this Bylaw, water will not be turned on to any property until after the whole of any of the above-mentioned work has been done to the satisfaction of the Department. Water must be turned on or off only by an authorized employee of the Town.
- 4.10 In all cases where boilers or pressure pumps are supplied with water, the Town is not liable for any damages which may result to any person or property from shutting off the street main or device, or from failure of the water supply, for any purpose or cause whatsoever, even where no notice is given. All users of steam or hot water boilers must protect themselves by installing a storage tank, sufficient to provide at least a twelve hour supply for each steam or hot water boiler. No deduction from a utility bill will be made as a consequence of any damages referred to in this paragraph.
- 4.11 The Town must be provided access to inspect water meters and connections upon written request and within 24 hours of receipt of the request or immediately in the case of emergency.
- 4.12 To maintain all adequate supply of water and adequate water pressure within the Town of Staveland, the Council may impose restrictions on the use of water.
- 4.13 If an owner requests a new water service due to the fact the property was not previously serviced or requests a new or larger size service than the standard service line, the Town will provide the inspection and the owner will be responsible for the full cost of the installation including any pavement and sidewalk repairs required.
- 4.14 A property shall be considered serviced once it has been connected to the water system. Any further installations necessary due to demolition, excavation, renovations or other works shall be paid entirely by the owner.

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5. WATER METERS / ELECTRONIC RADIO TRANSMITTER

- 5.1 All new and existing residential, commercial, industrial and institutional buildings constructed requiring a water supply from the waterworks will be required to install a water meter with remote reading device that must be obtained from the Town. The owner is responsible for the cost of the installation of the meter.
- 5.2 All owners will give entry and access to every facility for the introduction, placing, inspection and reading of water meters or reading device by the Department and will protect the meter and reading device from interference or injury by frost or otherwise, and are liable for any damages which may occur to the meter and reading device.
- 5.3 No person will interfere with, cut or remove the wire seal on a meter or penalties in Schedule "C" will apply
- 5.4 No person will disconnect, obstruct or do anything to a meter which will bypass, prevent, or impede, the flow of water through the meter, or which may affect the proper operation of a meter.
- 5.5 Ownership of all water meters is vested in the Town of Staveland.
- 5.6 The maintenance of the waterline from the curb stop to the water meter remains the responsibility of the owner.
- 5.7 No person other than authorized Town staff are to operate curb stops or penalties in Schedule "D" apply.
- 5.8 No person shall relocate, alter or change any existing water meters and or remote reading devices without the written approval of the Town.
- 5.9 A consumer shall notify the Town immediately whenever a water meter is not operating or if any part of it becomes damaged or broken.
- 5.10 If a water meter or remote reading device is removed or stolen, the owner of the premises shall pay the costs of replacing the water meter or remote reading device including installation. If not paid, the cost may be added to the taxes levied on the property and collected in the same manner as municipal taxes.
- 5.11 The owner will be responsible for damage to the electronic radio transmitter, unless be the result of normal preventable wear and tear.
- 5.12 If the Town is dissatisfied with the location of any remote readout due to alterations to the building, the Town may require that the electronic radio transmitter be relocated to a more suitable or convenient location.
- 5.13 Shall a customer refuse to install a water meter or in any way hinders and/or obstructs the installation of a meter that can be read remotely, then without limiting any other remedy available pursuant to this bylaw, by statute of common law, the customer may be deemed to be a "Unmetered Service" and charged accordingly for the water service as set out in Schedule "A".



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6. WATER HYDRANTS AND VAVLES

- 6.1 Except as hereinafter provided, no persons other than those authorized by the Town will open or close or operate or interfere with any valve, hydrant or fire plug, curb stop or draw water there from. Penalties in Schedule "D" will apply.
- 6.2 The Chief of the Town of Stavelly Fire Department, their assistants and officers, and members of the Fire Department, are authorized to use the hydrants or fire plugs for the purpose of extinguishing fires, for making trial testing of hose pipe, or for fire protection, but all such uses will be under the direction and supervision of the Chief or their duly authorized assistants. In no event will any inexperienced or incompetent persons be permitted to manipulate or control in any way any hydrant or plug.
- 6.3 No person will in any manner obstruct the free access to any hydrant or valve or curb stop or penalties in Schedule "C" will apply.
- 6.4 No vehicle, building, rubbish, or any matter which may cause obstruction, referred to in Section 6.3 above, will be placed nearer to a hydrant than the property line of the street in which the hydrant is located, nor within 15 feet of the hydrant in a direction parallel with the property line. Penalties in Schedule "C" will apply.
- 6.5 No person will interfere with, damage, or make inaccessible any curb stop due to the construction of sidewalks, pathways, driveways, or any similar construction. The owner will be required to pay all costs, in addition to the penalties in Section "D", involved in repair of or changes to a curb stop due to inaccessibility to or damage to the curb stop by the owner. This applies to all new or existing curb stops or main valves.

7. TERMINATION

- 7.1 The water service, pursuant to this Bylaw, may be shut off by the Department at the curb stop at the request in writing of the owner and has been approved by the CAO or Public Works Foreman.
- 7.2 The supply of water to any Residential and Non-Residential Consumer may be shut off for any or all of the following reasons:
- a) Repair;
 - b) Lack of water supply;
 - c) Non-payment of utility accounts rendered for any reason;
 - d) Defective piping;
 - e) Failure to comply with water rationing; and
 - f) For any reason which the CAO, Public Works Foreman or Council considers sufficient.
- 7.3 If the supply of water is shut off pursuant to section 7.2 (c) or (e), the rate charged to reconnect the water supply will be in accordance with schedule "A".

8. WELLS AND OTHER SOURCES OF WATER SUPPLY

- 8.1 The Town of Stavelly will permit at their discretion a well or other source of water, for outside watering purposes only, with proof of License from Alberta Environment. Such application will be accompanied by the payment of a fee in accordance with the Towns most recent Master Rates & Fees Bylaw. This water source will not, in any way, be



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connected to the water distribution system provided by the Town. Penalties in Schedule "D" will apply.

- 8.2 Any such permission as referred to in Section 8.1 above, may be withdrawn by order of the Town at any time without notice. No person will use a well or other source of water supply after permission for use of it has been withdrawn.
- 8.3 If the use of any such well or other source of supply of water is continued contrary to the provisions of this Bylaw 48 hours after notice to discontinue this use of same has been given by the CAO or his/her representative, to the owner or occupier of the premises on which it is situated, such well or other source of supply of water may be declared to be a nuisance and dangerous to public health or safety, and will be removed, filled up or otherwise abated. All costs related to such removal or abatement will be the responsibility of the owner.
- 8.4 No permission granted under this section will give or be construed to give the holder of such permission the right to sell or distribute water within the Town of Stavelly.

9. SANITARY SEWER SERVICE AND SERVICING

- 9.1 No person will throw, deposit or leave in or upon any Town sewer grate, trap, basin, manhole or other riser, or any other related surface opening, any material whatsoever, except feces, urine, necessary toilet tissue, wastewater and slops, properly discharged through a house sewer into a Town sewer. Penalties in Schedule "C" will apply.
- 9.2 No person, without first having obtained applicable provincial safety codes permits as well as permission from the Town, will make connection with any of the public sewer lines or mains. The person so authorized will be fully liable for any damage caused while making such connection and will also provide adequate safety provisions during the connection. Penalties in Schedule "D" will apply.
- 9.3 All sewer service lines, laid down in private property, between the property line and the buildings being serviced, will be constructed of Town approved material of equal quality to the sewer service line in the street between the street main and the property line.
- 9.4 The minimum size of a new sewer service line is 4" diameter. Connection of a sewer service line will commence at the street main, working from there towards the building, thereby ensuring proper grade level.
- 9.5 Sewer service lines are to be carried a minimum of 3' under the building before the service is elevated.
- 9.6 Each property will have only one sewer service line from the main. A duplex or semidetached dwelling requiring a connection to the Town sanitary sewer service must have a separate sewer service line to each unit from the street main.
- 9.7 No person will permit to be discharged into any sewer any liquid or substance which would prejudicially affect the sewers or impede the carriage of permitted wastes, nor introduce any substance whatsoever which is not approved as acceptable for treatment in the Town Sewage Lagoons, including without limiting the generality of the foregoing:
- a) trade waste,
 - b) water stream,
 - c) condensing water,
 - d) heated water, or



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- e) other liquids of a higher temperature than 80 degrees Celsius, or
- f) any combination of the above.

Penalties in Schedule "D" will apply.

- 9.8 No person will make or cause to be made any connection with any Town sewer or house drain, or appurtenance thereof for the purpose of conveying or which may convey, into the same, any flammable or explosive material, storm water from roof drainage cistern, sump pump or tank overflow, condensing or cooling water.
- 9.9 No person will discharge the contents of any manure pit or cesspool, directly or indirectly, into any Town sewer or house drain connected, therewith. Penalties in Schedule "D" will apply.
- 9.10 No person, except duly authorized employees of the Town, will turn, lift, remove, raise or tamper with the cover of any manhole, ventilator or other appurtenance of any Town sewer. Penalties in Schedule "C" will apply.
- 9.11 No person, except duly authorized employees of the Town, will cut, break, pierce, or tap any Town sewer or appurtenance thereof, or introduce any pipe, conduit or tube, through or into any Town sewer. Penalties in Schedule "D" will apply.
- 9.12 No person will interfere with the free discharge of any Town sewer, or part thereof, or do any act or thing, which may impede, obstruct the flow of or clog up any Town sewer or appurtenance thereof.
- 9.13 The Public Works Foreman or Plumbing Inspector has the right at reasonable times with or without written or verbal notice to enter houses or other places which have been connected with Town sewers, and entrance must be given them to ascertain whether or not any improper substance or liquid is being discharged into the sewers. The Public Works Foreman or Plumbing Inspector has the power to stop or prevent from discharging into the sewer system any private sewer or drain through which substances are discharged that are liable to injure the sewers or obstruct the flow of sewage.
- 9.14 No waste or discharge resulting from any trade, industrial or manufacturing process will be directly discharged to any Town sewer without such previous treatment as will be prescribed by the Town or applicable legislation and regulations thereto for each such case. The necessary treatment works so prescribed will be completely installed by the owner at his expense, prior to the construction of the sewer connection and thereafter will be continuously maintained and operated by the owner.
- 9.15 Grease traps of sufficient size and approved design must be placed on the waste pipes from all hotels, restaurants, laundries and such other places as the Town may direct.
- 9.16 Where it is deemed expedient to prevent or reduce flooding of basements or cellars connected to the municipal sewage system, the Town may require the owner to install and operate a suitable backwater valve or other mechanical device for the purpose of cutting off or controlling the connection between the sewage system and the cellar or basement. Where the installation of said valve is required at the time of connection to the Town sewer system, the cost of installation is the responsibility of the owner.
- 9.17 All applications for connections to the Town sewers must be made in writing. The application must be filed in the Town office and must be signed by the owner of the property to be drained, or by his authorized agent. No drain or private sewer will be



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connected to the Town sewer until the owner has obtained a plumbing permit. Connection must be as current Town standards, as outlined in 9.4.

- 9.18 The Town or any of its employees will not be liable for any damage whatsoever in nature caused either directly or indirectly by such sewer connection. The owner will be responsible for backfill, surface replacement, safety, and, without limiting the generality of the foregoing, matter of like nature.
- 9.19 The Town may revoke or cancel permission that may have been granted to connect with the Town sewers if it finds that any of the work is not being done in accordance with the provisions of this Bylaw. The owner making such connection will have no right to demand or claim any damages in consequence of such permission being revoked or cancelled.
- 9.20 The Town will clean a plugged sewer service line, if possible, in the case of an emergency or when the request is on the recommendation of a Certified Licensed Plumber. Should the Town be requested to clean any plugged sewer service line, the owner making such request is liable for all costs incurred by the Town in cleaning the plugged sewer.
- a) Should any owner claim that any sewer service line between the street main and the property line is plugged because it is not laid according to good practice, the said owner will deposit with the Town an amount estimated by the Town.
- b) Should the sewer service line between the street main and the property line be found to be properly laid according to good work practices, the owner will forfeit the deposit. The owner is liable for all costs incurred by the Town in opening the sewer service line. The Public Works Foreman is then authorized to open the sewer service line by any method he considers necessary.
- c) Should the sewer service line between the street main and the property line be found not properly laid according to good work practices, the deposit will be refunded to the owner. The Town will then repair the sewer service line at no cost to the owner.
- 9.21 The owner of any premises connected to a street main by a sewer service line, will be required to keep the said sewer service line, from the premises to the main, in operational condition at all times, and is fully responsible for the operation of the said sewer service line.
- 9.22 No septic systems are allowed in corporate limits, except in designated areas.
- 9.23 Septic systems that are allowed must adhere to provincial standards. The premises owner must have a private sewage disposal permit. Septic systems will only be considered if NO municipal sewer is available.

10. STORM SEWER SERVICE

- 10.1 No person will discharge or cause to be discharged any storm water or natural water to any sewer except a storm sewer or to a natural outlet approved by the Town. Penalties in Schedule "C" will apply.
- 10.2 Weeping tile must be installed below all basement footings and must drain to an approved sump as per CSA standards and Alberta Safety Codes or to the municipal storm sewer system.



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- 10.3 Sumps must be installed as per CSA standards and Alberta Safety Codes and are not to be connected into the Town's sanitary sewer system.
- 10.4 Discharge from the sump pump may be through a garden hose to a surface sprinkler for summer months. Discharge to a "dry pit" during late fall and winter may be done using a buried line controlled by a two way valve.
- 10.5 Down spouts must be installed on all buildings and discharged a minimum of 6 feet away from the building and 5 feet from a property line.
- 10.6 No roof drains will be connected to weeping tiles or municipal storm sewer or sanitary sewer systems. At the time the Public Works Foreman determines a property has a connection of this type, the property owner will be notified they are in violation of the bylaw and that the matter must be rectified within a specified timeline or the penalties set out in Schedule "C" will be levied.

11. UTILITY BILLING

- 11.1 Utility accounts will be issued bimonthly as follows: February, April, June, August, October and December.
- 11.2 Every person, firm or corporation being the owner of property will pay bimonthly to the Town, the regular rates set out in the Town's most recent Master Rates and Fees Bylaw.
- 11.3 The bimonthly utility bill will be addressed to the name of the property owner, as per Land titles notification, or the current occupant-in the case of an estate situation.
- 11.4 Any owner desiring to have a copy of the Town utility billing forwarded to a tenant at the tenant's mailing address may direct the Town to do so by completing an application at both the property owner and tenant. The property owner is ultimately responsible for any outstanding charges, arrears and penalties from utility billings.
- 11.5 Meter readings will be submitted to the Town office within 48 hours of closing out of the account or move out date of a renter. Should this not be submitted to the Town during this time see applicable fees in Schedule "A".
- 11.6 Should the Town be requested by the owner to manually read the meter outside of regular meter reads applicable fees in Schedule "A" apply.
- 11.7 All properties in the Town of Stavely, whether vacant or inactive are subject to the monthly flat fees associated with water & sewer services effective January 1 of 2026.
- 11.8 The CAO will have the right to determine whether a service will be classified Residential or Non-Residential.
- 11.9 Payments can be made via cash, cheque, money order, or debit at the Town office or paid through a financial institution. Any bank charges are the responsibility of the consumer.
- 11.10 The owner is responsible to ensure the payment is received in the Town's bank account by due date. Owners must consider the bank's timing to process a payment. If a payment is received after the due date the responsibility for the late payment fee falls to the owner.



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12. OFFENCES AND PENALTIES

- 12.1 The entire utility amount is due and payable to the Town of Stavely when issued and if any amount remains unpaid on or after the due date stated on the utility bill it is deemed to be in arrears.
- 12.2 A penalty charge of 5% per billing cycle shall be applied to all utility accounts in arrears after the due date of the utility bill.
- 12.3 Failure to receive a utility bill does not relieve the customer of liability to pay the bill.
- 12.4 A customer who has not paid the utility account rendered on or before the date stated on the utility bill may have the supply of all or any utility services discontinued without notice and such service will not be re-instated until arrears are paid in full and subject to disconnection and connection fees as set out in the most recent Master Rates & Fees Bylaw.
- 12.5 In the case of default in payment of the utility bill, the CAO or designate may add any amount owing to the tax roll of the respective parcel of land.
- a) If utility account is in arrears more than 2 billing periods, this amount may be added to the tax roll of the respective parcels of land and become taxes owing to the municipality, and become subject to tax penalties.
- b) The Town of Stavely may enforce payment of delinquent utility accounts by action in a Court of competent jurisdiction, or alternatively by distress upon seizure of goods and chattels of the user.
- 12.6 Any person who contravenes any provision of the bylaw is guilty of an offence and liable, upon summary conviction, to a fine not exceeding Two Thousand Dollars (\$2,000.00).

13. POWERS OF A PEACE OFFICER

- 13.1 Where a Peace Officer has reasonable grounds to believe a person has committed a breach of any of the sections of this bylaw listed in Schedule "A" hereunto annexed and made part of this bylaw, he may serve upon such person(s) a Violation Ticket allowing the payment of a penalty to the Town of Stavely which shall be accepted by the Town of Stavely in lieu of prosecution for the offence.
- 13.2 A Provincial Violation Ticket may be:
- a) Personally served; or
- b) Attached to any property entrance in respect of which any offense is alleged to have been committed; or
- c) Mailed to the address of the registered owner of the property.
- 13.3 Penalties as per Schedule "A" may be accepted in lieu of prosecution for a contravention of this bylaw. Upon payment in accordance with the terms specified in the Provincial Violation Ticket, an official receipt for the payment shall be issued and, pursuant to the provisions of Subsections 13.5 and 13.6, such payment shall be accepted in lieu of prosecution.
- 13.4 If after the date of expiration for payment of a Provincial Violation Ticket, a person tenders payment therefore in accordance to Subsection 13.3, such payment shall be accepted in lieu of prosecution provided that payment is tendered three days preceding



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the appearance date specified in any violation ticket subsequently issued for the same offence.

- 13.5 If the person upon whom the Provincial Violation Ticket is served fails to pay the required sum within the time frame specified, the Provisions of this section for acceptance of payment in lieu of prosecution do not apply.
- 13.6 Nothing in this section shall:
- a) Prevent any person from exercising his right to defend any charge of committing a breach of any of the Sections referred to in Schedule "A" to this bylaw;
 - b) Prevent any Peace Officer, in lieu of serving a Provincial Violation Ticket, or any other person from laying information or a complaint against any other person for committing a breach of any of the Sections listed in the said Schedules; or
 - c) Prevent any person from exercising any legal right such person may have to lay information or complaint against any other person (whether such other person has made a payment under the provisions of this bylaw or not) for a breach of any of the sections listed in the said schedules.
- 13.7 A person other than the owner or tenant of a property shall not remove any Provincial Violation Ticket or notice placed on or affixed to the property by a Peace Officer in the course of his duties.
- 13.8 No person other than a Peace Officer or another person authorized by the Town of Staveland or by this Bylaw shall place a Provincial Violation Ticket on any property.

14. LIABILITY FOR DAMAGES

- 14.1 The Town is not liable for damages:
- a) caused by the breaking or freezing of any water service main, water service pipe or attachment including water meter or electronic radio transmitter (ERT).
 - b) caused by breaking, plugging or stoppage of any sanitary sewer main, or storm sewer main.
 - c) caused by interference with the supply of any water service necessary in connection with the repair or proper maintenance of the water service,
 - d) caused by interference with the supply of any sewer service necessary in connection with the repair or proper maintenance of sewers,
 - e) generally, for any accident due to the operation of the water works system or the sewage disposal system of the Town unless such an accident is shown to be directly due to negligence on the Town or its employees.



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15. REPEALED

15.1 Bylaws # 836 & #843 are hereby repealed.

16. PASSAGE OF BYLAW

16.1 This Bylaw shall come into full force upon third reading and become effective as of the 22 of September, 2025.

READ a first time in Council this 8th day of September, 2025.

READ a second time in Council this 22nd day of September, 2025.

Unanimous consent given to present for third reading this 22nd day of September, 2025.

READ a third time in Council and finally passed this 22nd day of September, 2025.

TOWN OF STAVELY

Mayor / Deputy Mayor

Chief Administrative Officer



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TOWN OF STAVELY SCHEDULE "A" WATER FEES		
Section	Description	Rates
5.13	Unmetered Service	\$200 / Month
7.3	Water services disconnected or reconnected during regular working hours.	\$50
7.3	Water services disconnected or reconnected after regular working hours or on weekends or holidays.	\$100
11.5	Flat charge for water if a water meter reading is not submitted within 48 hours of the closing of an account or renter moving out.	\$100 per request
11.5	Request for Town Staff to read water meter outside of regular readings	\$100 per request

SCHEDULE "B"

Utility Arrears and Disconnection of Services

1. A utility account that is not paid in full on the due date noted on the utility billing is in arrears on the day immediately following such due date.
2. After the account has become in arrears, administration may prepare a notice of disconnect but is not obligated under the regulations in this Bylaw to do so.
3. No utility account, disconnected due to arrears, shall be reconnected until such arrears and all additional charges pursuant to Schedule "A" are paid in full and such reconnection of services has been authorized by the CAO.
4. The CAO may, as authorized and regulated by the Alberta Municipal Government Act, charge disconnected utility arrears, penalties or fines, against the property, as property taxes, should a disconnected utility account remain in arrears and unpaid.



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SCHEDULE "C"

(\$250 Penalty First Offence, \$500 Penalty Subsequent Offences)

- 5.4 No person will interfere with, cut or remove the wire seal on a meter.
- 6.3 No person will in any manner obstruct the free access to any hydrant or valve or curb stop.
- 6.4 No vehicle, building, rubbish, or any matter which may cause obstruction, referred to in Section 6.3 above, will be placed nearer to a hydrant than the property line of the street in which the hydrant is located, nor within 15 feet of the hydrant in a direction parallel with the property line.
- 6.5 No person will interfere with, damage or make inaccessible any curb stop due to the construction of sidewalks, pathways, driveways, or any similar construction.
- 9.1 No person will throw, deposit or leave in or upon any Town sewer grate, trap, basin, manhole or other riser, or any other related surface opening, any material whatsoever, except feces, urine, necessary toilet tissue, wastewater and slops, properly discharged through a house sewer into a Town sewer.
- 9.10 No person, except duly authorized employees of the Town, will turn, lift, remove, raise or tamper with the cover of any manhole, ventilator or other appurtenance of any Town sewer.
- 10.1 No person will discharge or cause to be discharged any storm water or natural water to any sewer except a storm sewer or to a natural outlet approved by the Town.
- 10.6 No roof drains will be connected to weeping tiles or municipal storm sewer or sanitary sewer systems. At the time the Public Works Foreman determines a property has a connection of this type, the property owner will be notified they are in violation of the bylaw and that the matter must be rectified within a specified timeline or the penalties set out in Schedule "A" will be levied.



SCHEDULE "D"

(\$500 Penalty, \$1000 Penalty Subsequent Offences)

- 4.1 No person, without first having obtained written permission from the Town, will make connection with any of the water service lines or street mains.
- 4.7 No connection may be made to the water service line between the property line and the meter without prior written approval by the Town.
- 5.10 No person other than authorized Town staff are to operate curb stops
- 6.1 Except as hereinafter provided, no persons other than those authorized by the Town will open or close or operate or interfere with any valve, hydrant or fire plug, curb stop or draw water there from.
- 8.1 No well or other source of water except the Town waterworks will be used in the Town of Staveland without written permission from the Town.
- 9.2 No person, without first having obtained applicable provincial permits as well as permission from the Town, will make connection with any of the public sewer lines or mains. The person so authorized will be fully liable for any damage caused while making such connection and will also provide adequate safety provisions during the connection.
- 9.7 No person will permit to be discharged into any sewer any liquid or substance which would prejudicially affect the sewers, including without limiting the generality of the foregoing: trade waste, water steam, condensing water, heated water, or other liquids of a higher temperature than 80 degrees Celsius, or any combination of the above.
- 9.9 No person will discharge the contents of any manure pit or cesspool, directly or indirectly, into any Town sewer or house drain connected, therewith.
- 9.11 No person, except duly authorized employees of the Town, will cut, break, pierce, or tap any Town sewer or appurtenance thereof, or introduce any pipe, conduit or tube, through or into any Town sewer.

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