



A BYLAW OF THE MUNICIPALITY OF THE TOWN OF STAVELY IN THE PROVINCE OF ALBERTA TO PROVIDE SAFE HANDLING AND UNDERSTANDING OF THE SOLID WASTE PROGRAM

WHEREAS the Municipal Government Act, being the Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereto, authorizes a Council to pass, amend or repeal bylaws established to the collection of solid waste;

WHEREAS, Council deems it proper and expedient to establish an updated system for the collection, removal and disposal of solid waste and garbage.

NOW THEREFORE, The Council of the Municipality of the Town of Stavelly in the Province of Alberta duly assembled enacts as follows:

1 TITLE

1.1. The Bylaw will be cited as the Waste Bylaw No. 897

2 DEFINITIONS

2.1 In this Bylaw, unless the context otherwise requires:

- a. **“Alley”** means a narrow passageway located behind or between buildings.
- b. **“Ashes”** means cold residue from the burning of wood, coal, or similar material for cooking, heating, or disposal of combustible waste.
- c. **“Automated Collection”** means the collection of Waste by mechanical lifting and tipping of receptacles into specially designed vehicles.
- d. **“Bagged Waste”** means household or commercial Waste placed inside a durable, securely tied garbage bag.
- e. **“Biomedical Waste”** means medical waste requiring special handling and disposal, including:
 - Human anatomical waste;
 - Infectious human waste;
 - Infectious animal waste;
 - Blood and body fluid waste; and
 - Medical sharps, such as needles, syringes, blades, or other clinical laboratory material capable of causing punctures or cuts.
- f. **“Boulevard”** means:
 - I. The strip of land between the curb and sidewalk and between the sidewalk and property line;
 - II. Where there is no sidewalk, the strip of land between the curb and property line;
 - III. Where there is no curb, the strip of land between the edge of the roadway and the property line.
- g. **“Building Waste”** means Waste produced during construction, demolition, alteration, or repair of a building, including soil, vegetation, and rock displaced during such activities.

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- h. **“Bylaw Enforcement Officer”** means a person appointed by Council as a Bylaw Enforcement Officer, and includes a Community Peace Officer.
- i. **“CAO”** means the Chief Administrative Officer of the Town.
- j. **“Collection Day”** means the day scheduled by the Public Works Foreman for municipal Waste collection.
- k. **“Collector”** means a person authorized by the Town to collect Waste.
- l. **“Curb”** means the curb of a roadway or, where none exists, the division between the roadway and pedestrian area.
- m. **“Customer”** means the owner or occupant of premises receiving utility services from the Town.
- n. **“Garbage”** means household or commercial Waste composed of organic or inorganic materials.
- o. **“Hazardous Waste”** means any substance defined as hazardous under Alberta Regulation 192/96, Waste Control Regulation, as amended.
- p. **“Occupant”** means a person in possession of premises as owner or tenant.
- q. **“Premises”** means land or buildings supplied with utilities by the Town.
- r. **“Public Works Foreman”** means the person responsible for supervising the Waste collection system and services.
- s. **“Rural”** means residents of the Municipal District of Willow Creek.
- t. **“Sidewalk”** means the portion of a roadway intended primarily for pedestrian use.
- u. **“Street”** means a public thoroughfare within the Town.
- v. **“Town”** means the Town of Stavely.
- w. **“Town Office”** means the building in which the administrative staff work.
- x. **“Town Shop”** means the building in which the public works employees work.
- y. **“Transient Waste”** means Waste produced at a location other than the premises where it is placed for collection.
- z. **“Violation Tag”** means a notice issued under this Bylaw specifying an offence and penalty payable in lieu of prosecution.
- aa. **“Waste”** means discarded household or commercial materials, including Garbage, Biomedical Waste, Hazardous Waste, Wet Garbage, and Yard Waste.
- bb. **“Waste Receptacle”** means a Town-provided bin used for Waste collection.
- cc. **“Wet Garbage”** means kitchen waste containing liquids from commercial establishments, excluding properly drained and bagged household waste.
- dd. **“Yard Waste”** means grass clippings, leaves, brush, twigs, garden plants, sawdust, wood shavings, and similar organic materials.

3 AUTHORITY OF THE TOWN

- 3.1 The Town shall provide for the public collection and removal of Waste within Town limits.
 - a) Rural waste services are provided only in accordance with an agreement between the Town of Stavely and the Municipal District of Willow Creek No. 26. No curbside collection services shall be provided to rural properties. Approved rural users shall transport and deposit waste materials at a location designated by the Public Works Foreman, subject to the terms of the intermunicipal agreement and any operational requirements established by the Town.



3.2 The Town shall supervise facilities and equipment necessary for the management and disposal of Waste collected.

4 AUTHORITY OF THE PUBLIC WORKS FOREMAN

4.1 The Public Works Foreman shall:

- a) Supervise Waste collection, removal, and disposal, either directly or by being available to Public Works staff for guidance and decision-making as needed;
- b) Establish collection days and times;
- c) Determine collection methods, including manual or automated collection;
- d) Determine collection locations, limited to front street collection points;
- e) Conduct inspections and take necessary enforcement actions.

4.2 Residential premises are limited to one (1) 96-gallon Town-issued Waste Receptacle unless otherwise authorized by the Public Works Foreman.

5 PREPARATION OF WASTE MATERIALS FOR COLLECTION

5.1 No person shall set out Waste unless:

- a) The Waste complies with this Bylaw;
- b) All Garbage is securely bagged;
- c) Waste is placed inside the Town-issued Waste Receptacle;
- d) The Receptacle is set out no earlier than 8:00 p.m. the day prior and no later than 7:00 a.m. on Collection Day.

5.2 No person shall place Waste for collection on premises without permission of the Occupant.

5.3 The Town may refuse collection of improperly prepared Waste.

6 LOCATION OF WASTE RECEPTACLE

6.1 Waste shall not be placed in unsafe, obstructed, or inaccessible locations.

6.2 Waste Receptacles shall be placed so Collectors can access them without entering private property.

6.3 The Town shall collect Waste from one designated pick-up point per premises unless otherwise approved.

6.4 Collectors shall not enter buildings to collect Waste unless authorized.

6.5 Waste Receptacles must be placed at ground level at the front property line adjacent to the primary roadway servicing the property and shall not be placed in a rear lane or alley unless specifically approved by the Public Works Foreman.

7 GARBAGE AND WASTE

7.1 Occupants shall:

- a) Drain Wet Garbage and bag it before disposal;
- b) Bag dusty or loose materials;



- c) Clean up spillage within 24 hours of collection;
- d) Bundle branches not exceeding 4 ft in length or 50lbs. in weight.

7.2 The Town shall not collect:

- a) Bulky furniture or large household items (pickup may be arranged year-round by contacting the Public Works Foreman in advance);
- b) Scrap metal or machinery;
- c) Building Waste;
- d) Stumps, concrete, soil, or aggregate;
- e) Transient Waste;
- f) Improperly prepared Waste;
- g) Undrained liquid Waste.

7.3 Electronic waste can always be discarded of in the Town of Stavelly Electronic Waste Shed.

8 PROHIBITED ITEMS

8.1 No person shall place in a Waste Receptacle:

- a) Explosives or combustible materials;
- b) Hot ashes;
- c) Propane or butane cylinders;
- d) Hazardous Waste;
- e) Biomedical Waste;
- f) Dead animals;
- g) Sewage or sludge;
- h) Radioactive materials.

8.2 Such items must be disposed of in accordance with applicable legislation.

9 WET GARBAGE

9.1 No person shall remove Wet Garbage for livestock feed without required permits.

9.2 Where the Town does not provide collection, the property owner shall arrange lawful disposal.

10 BUILDING MATERIALS AND CONSTRUCTION WASTE

10.1 A person carrying out the construction, demolition or alteration of buildings or other building operations on any property shall do so in such a manner as to not permit building material or Building Waste material to remain loose, free or uncontrolled on the property.

10.2 The main contractor on the building site shall be responsible for the actions of any subcontractor or tradesman who fail to comply with subsection 10.1.

10.3 Any building material or Building Waste material which blows free from the building site shall be recaptured and returned to the building site. It is the responsibility of the contractor to ensure this is done, and the material is deposited in an industrial waste receptacle.



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- 10.4 The main contractor on a building site shall be responsible for the term of the construction in providing a suitable waste receptacle capable of receiving all Building Waste material and maintaining the same in a safe contained manner.
 - 10.5 Where the contractor is working on more than one building site and they are adjoining, he may provide one (1) Building Waste receptacle for each three (3) building sites.
 - 10.6 The main contractor on a building site shall be responsible for having all unused building material and Building Waste material disposed of in the landfill or appropriate area.
 - 10.7 The Public Works Foreman may direct the person carrying out the construction or alteration of a building to provide a fence of a type that will trap any building material in such a manner as to prevent it from escaping from the building site.

11 COLLECTION SCHEDULES

- 11.1 Residential collection shall occur once per week.
- 11.2 The Public Works Foreman may establish alternative schedules for commercial or industrial premises:
 - a) hotels, restaurants and apartment houses;
 - b) business and professional offices;
 - c) retail and wholesale merchants;
 - d) other commercial premises, whether similar or dissimilar;
 - e) industrial premises; and
 - f) agricultural and irrigated areas.

12 RURAL DROP-OFF

- 12.1 Rural residents may access designated drop-off days.
 - a) Maximum of two (2) bags per rural residence.
 - b) collection times will be between 7am until 5pm;
 - c) Prohibited items remain prohibited.

13 TRANSPORTATION OF WASTE

- 13.1 Waste transported through Town streets must be secured to prevent spillage.

14 DAMAGE TO PRIVATE ROADS AND INFRASTRUCTURE

- 14.1 The Town is not responsible for damage to private roads or infrastructure caused by normal Waste collection operations.

15 OTHER PROVISIONS

- 15.1 No person shall unlawfully dump Waste within Town limits.
- 15.2 No person shall interfere with Waste set out for collection.
- 15.3 No person shall place household or commercial Waste in public litter containers.
- 15.4 No person shall burn household refuse within Town limits.
- 15.5 Occupants shall maintain collection areas in a clean condition.



- 15.6 The occupant shall keep the curb and gutter at the front of the premises in a clean and tidy condition.
- 15.7 Waste Receptacles remain the property of the Town at all times.
- a) Where a Waste Receptacle is lost, stolen, damaged, destroyed, or rendered unusable due to the actions, negligence, or misuse of the Owner or Occupant of a premises, the Town shall replace the Waste Receptacle and charge the applicable replacement fee as set out in the Town of Stavely's most current Master Rates & Fees Bylaw.
 - b) Where a Waste Receptacle is damaged due to the actions of the Town or its Collector during normal collection operations, the Town shall replace the Waste Receptacle at no cost to the Owner or Occupant.
 - c) The Public Works Foreman may determine whether damage to a Waste Receptacle was caused by the Town or by the Owner or Occupant.

16 SPRING AND FALL CLEAN-UP

- 16.1 The Town of Stavely will offer a Spring and Fall Clean-Up service twice a year (April and October) to remove specified items not accepted in regular Waste collection (see Section 7.2). Items must be 50 lbs or lighter, unless otherwise approved, including:
- a) **Furniture:** couches, love seats, mattresses, box springs, chairs, tables, armchairs.;
 - b) **Household appliances:** dryers, washers, stoves, hot water tanks, refrigerators, freezers, air conditioning units (doors must be removed where applicable);
 - c) **Wood materials:** fencing, decking, small dimensional lumber cut into manageable lengths;
 - d) **Small construction/renovation materials:** securely bundled and manageable by two persons;
 - e) **Metal and construction waste:** no heavier than 50 lbs, no longer than 6 ft;
 - f) **Electronic waste:** televisions, computers, monitors, keyboards, printers, and associated cables.
- 16.2 Charges for the Spring and Fall Clean-Up are set in the Town of Stavely's current Master Rates & Fees Bylaw and will be applied per item collected onto the occupant's Utility Bill.
- 16.3 The following items **will not be accepted:**
- a) Hazardous waste: solvents, pesticides, herbicides, batteries;
 - b) Biomedical waste: sharps, medical materials;
 - c) Highly combustible or explosive materials: propane cylinders, fuels, ammunition, fireworks;
 - d) Septic waste: raw sewage, sludge, or liquid waste;
 - e) Radioactive materials;
 - f) Dead animals or animal parts;



- g) Large quantities of Building Waste from active construction sites;
- h) Concrete, soil, rocks, aggregate, or stumps; and
- i) Commercial or industrial waste exceeding normal residential volumes.

16.4 Collection dates may change at the discretion of the Public Works Foreman. Updates will be posted on the Town of Stavely website, newsletter, and/or Facebook page.

- a) The Public Works Foreman or designate may refuse collection of items that do not comply with this Section.

16.5 Fees

- a) Charges for Spring and Fall Clean-Up are set in the Town of Stavely's most current Master Rates & Fees Bylaw.
- b) The Public Works Foreman may apply additional charges for labor-intensive or oversized items.

17 CHARGES FOR COLLECTION AND DEPOSITING WASTE

17.1 Waste collection fees shall be set in the Master Rates & Fees Bylaw.

17.2 All premises within the Town shall pay the applicable Waste collection fees, whether or not waste collection services are actually received.

18 CONTRAVENTION

18.1 A person who contravenes this Bylaw is guilty of an offence and liable upon summary conviction to a fine not exceeding \$10,000, or as otherwise specified in Schedule "B."

19 VIOLATION TICKETS AND PENALTIES

19.1 Where a Bylaw Enforcement Officer and/or the Public Works Foreman believes on reasonable and probable grounds that a person has contravened any provision of this bylaw, he may serve upon such person a Violation Tag provided by this section:

- a) either personally on the premises or by leaving it for the occupant at their residence with a person on the premises who appears to be at least eighteen (18) years of age or by registered mail, and such service shall be adequate for the purpose of this bylaw;
- b) a Violation Tag shall be in such form as determined by the Town of Stavely and shall state the section of the bylaw which was contravened and the amount which is provided, that will be accepted by the Town in lieu of prosecution;
- c) upon production of Violation Tag issued pursuant to this section within fourteen (14) days from the issue thereof together with the payment to the Town of Stavely for the fee as provided, the person to whom the tag was issued shall not be liable for prosecution for the contravention in respect of which the tag was issued;
- d) notwithstanding the provision of this section, a person to whom a tag has been issued pursuant to this section may exercise his right to defend any charge committing a contravention of the provisions of this bylaw.



**BYLAW #897
WASTE**

19.2 The specified penalty payable in respect of a contravention of a provision of this bylaw is the amount shown in Schedule "B" in respect of that provision.

19.3 Notwithstanding Section 19.2:

- a) where any person contravenes the same provision of this bylaw more than once within an eighteen-month (18) period, the specified penalty payable in respect of the subsequent contravention is doubled the amount shown in respect of that provision; and
- b) where any person contravenes the same provision of this bylaw three or more times within one twelve (12) month period, the specified penalty payable in respect of the third or subsequent contravention is triple the amount shown in respect of that provision.

20 COMPLIANCE WITH OTHER LEGISLATION

20.1 This Bylaw does not exempt compliance with other legislation.

21 VALIDITY OF BYLAW

21.1 If any portion of this Bylaw is declared invalid, the remainder shall remain in force.

22 READING AND REPEALS

22.1 Bylaw #897 shall take effect upon third and final reading.

22.2 The Waste Bylaw, being bylaw #892 is hereby repealed.

23 READINGS

23.1 This Bylaw will become effective upon final reading thereof.

23.2 Read a first time this 9th day of March, 2026.

23.3 Read a second time this 23rd day of MARCH, 2026

23.4 Read a third time and finally passed this 23rd day of MARCH, 2026

TOWN OF STAVELY

Ramona Whittington
CHIEF ELECTED OFFICIAL-Mayor

Israel Sundquist
CHIEF ADMINISTRATIVE OFFICER-CAO

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**BYLAW #897
WASTE**

SCHEDULE "B"

Penalties

Section	Description	1st Offence	2nd Offence	3rd & Subsequent Offences
5.0	Preparation of Waste Material for Collection	\$75	\$150	\$225
6.0	Location of Waste Receptacle for Collection	\$75	\$150	\$225
8.0	Prohibited Items	\$200	\$400	\$600
10.0	Building Material & Construction Waste	\$100	\$150	\$300
	All other sections	\$75	\$150	\$225

