



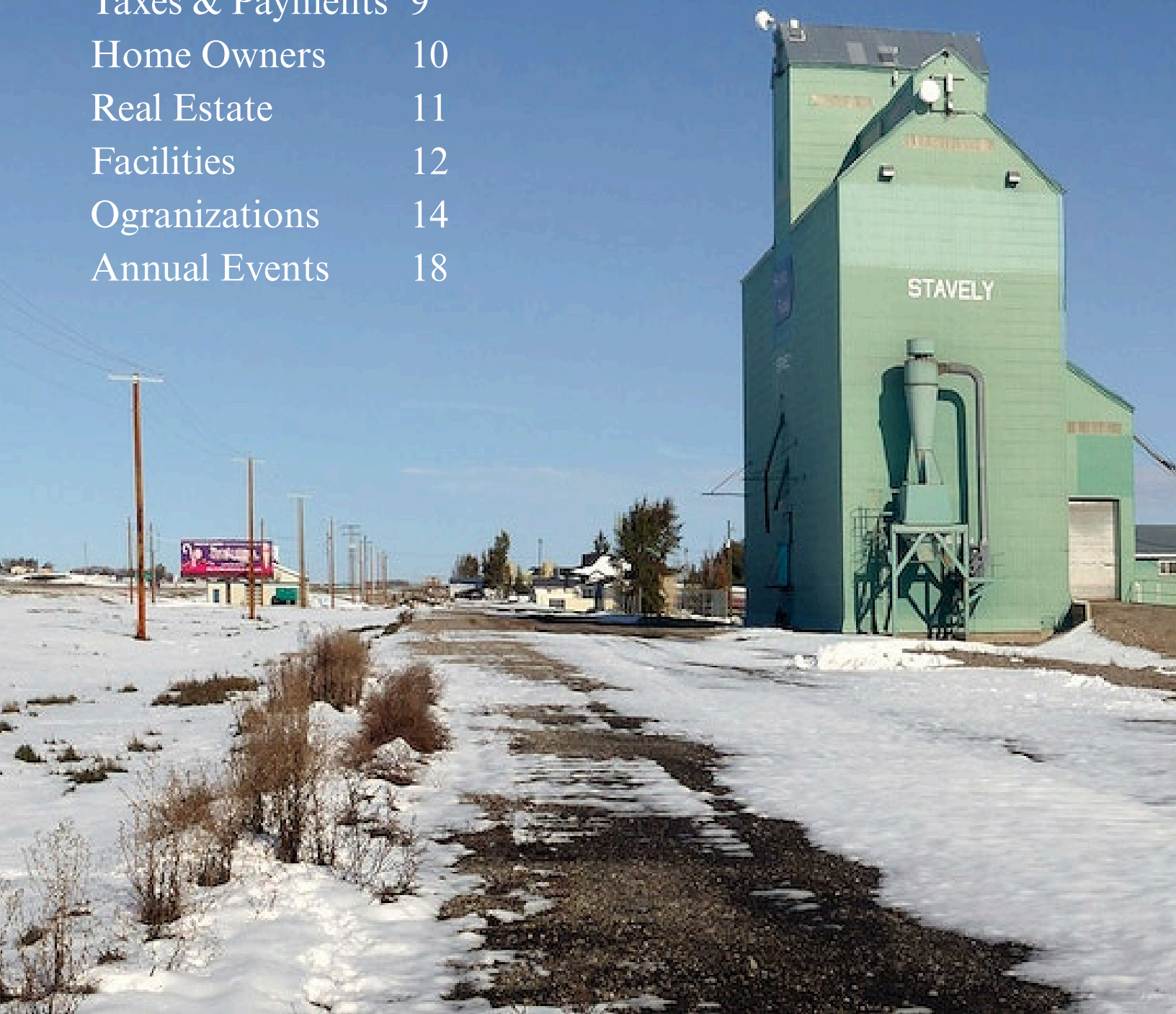
# Town of Stavely

NEW RESIDENT GUIDE



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# DIRECTORY

Emergency (Fire, Police, Emergency) 911

## TOWN

Town Office 403-549-3761  
Town Shop/Public Works 403-549-3944  
Fire Hall 403-549-3965  
Municipal Enforcement Line 403-625-2248  
Stavely Elementary School 403-549-2396

## FACILITIES

Oxley Manor 403-646-2660  
Stavely Arena 403-549-3788  
Stavely Municipal Library 403-549-2190  
Stavely Golden Age 403-549-3933  
Stavely Museum 403-625-0314

## ORGANIZATIONS

Stavely Agricultural Society 403-549-3788  
Stavely Elks 403-625-0467  
Stavely Royal Purple 403-625-0467  
Stavely Youth Hall 403-489-0102  
Stavely Pro Rodeo Association 403-682-7503





## WELCOME TO THE TOWN OF STAVELY

Thank you for choosing the Town of Stavelly for your new residence. To assist you in your new journey in our community we made a New Residents Package with information regarding resources available to you and important information. We encourage you to explore and utilize these resources. In this package you will find phone numbers, general information, available services and resources that we hope will be beneficial to you.

As you settle into Stavelly, please do not hesitate to contact the Town Office with any questions you may have. You can also access our website at [www.stavelly.ca](http://www.stavelly.ca) which has more in dept information available at any time. As you explore your new community, make sure to meet your new neighbors as well as your Town Officials. Again, welcome to the community. We look forward to seeing you around town.

Sincerely, The Town Staff & Town Councilors of the Town of Stavelly

# WHO WE ARE

The Town of Stavelly consists of approximately 544 residents and is located halfway between Calgary and Lethbridge on the #2 Highway. It is an ideal farming and ranching location, with rolling prairies to the east and foothills to the West. The Town was named after Alexander Staveley Hill, Managing Director of the Oxley Ranching Company which was formed in 1882. With the influx of settlers, the box car stop and tent-town progressed to the status of the Town in 1912. Stavelly has won recognition for it's quality of grain and livestock, the Pine Coulee, Willow Creek, Clear Lake recreation facilities, and for being the home of Canada's first indoor rodeo. Stavellyites however, are most proud of their friendliness and community spirit.

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## TOWN OFFICE

CAO - Dacia Sundquist ————— [cao@stavelly.ca](mailto:cao@stavelly.ca)

Admin Assistant - Sonya Nelson — [nelsons@stavelly.ca](mailto:nelsons@stavelly.ca)

CCOC - Navine Medicott ————— [navine@stavelly.ca](mailto:navine@stavelly.ca)

5001 50 Ave  
PO Box 249

Monday - Friday 8am-4pm  
Closed for Lunch 12:30-1:30pm

Website:  
[stavelly.ca](http://stavelly.ca)

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## PUBLIC WORKS

Town Foreman - Jim Watson ————— [townshop@stavelly.ca](mailto:townshop@stavelly.ca)

After Hours Emergency ————— 403-549-3944

5710 52 St  
PO Box 249

Monday - Friday 7am-4pm

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## COUNCIL

Mayor - Ramona Whittingahm

Councilors - Don Norby, Janice Binmore, Dale Gugala, Tim Martin, Bob Elliott, and Todd Hill

# WATER & SEWER

Water and Sewer are billed on a bi-monthly (every 2 months) basis along with garbage. The months in which utilities are charged are February, April, June, August, October and December.

Residents are required to have operating water meters that can be read bi-monthly electronically.

The bill will be addressed to the property owner and if required a form can be filled out by both the property owner and tenant to forward the billing to the tenant at the Town Office.

If your utility bill is left unpaid a 5% charge will be added per billing cycle to all utility accounts. To stay current with utility rates and bylaws please review on our website—[stavely.ca](http://stavely.ca) under the “Local Government—Bylaws & Policies” tab.

**Residential Water Rates:** \$34 monthly for 20 cubic meters, anything over 20 cubic meters is an additional fee of \$1.50 per cubic meter

**Residential Sewer Rates:** \$13 monthly



## WATERING DAYS

The Town of Stavely has watering restrictions & a watering schedule for outside water use to allow time for the pumps to rest.

### NO WATERING ON:

**Mondays, Thursdays & Fridays**

Residents on **South and West** side of the street watering days are **Tuesday & Saturday**

Residents on **North & East** side of the street watering days are **Wednesday & Sunday**

**(On watering days no watering between noon—5pm)**

If you are unsure of your watering days please contact the office during regular business hours.

# RECYCLING

Recycling is located behind the Town Shop beside our Electronic/Bottle Shed. These are accessible 24/7.

The Stavely Fire Department collects donations of bagged bottles in order to raise money for the Fireworks Display at the Town's celebrations every 5 years. Please put the donated bagged bottles in the Electronic Shed through the chute.

	Material
Paper/Fibres	Newsprint
	Magazines and Catalogues
	Telephone Books
	Household Fine Paper
	Other Printed Paper
	Corrugated Cardboard
	Boxboard & Molded Pulp
Plastics	Gable Top Cartons
	Aseptic Containers
	Paper Laminates
	Single and Double-sided Polycoated Paperboard (paper cups)
	PET Bottles (#1)
Aluminium	PET Thermoform Packaging (#1)
	HDPE Containers (#2)
	Tubs & Lids (#2, #4 & #5)
	Expanded Polystyrene Foam (#6)
	Other Rigid Plastic Packaging (#3, #4, #5, #6 & #7)
	Plastic Film (LDPE/HDPE) (#2, #4)
	Other Flexible Plastic Packaging/Laminates
Steel	Aluminum Food Cans
	Other Aluminum Packaging, Trays & Foil
	Aluminum Aerosols
Glass	Steel Food Cans & Other Packaging
	Steels Aerosols
	Clear glass
	Coloured Glass

# GARBAGE

Garbage is collected weekly on Mondays by Public Works. Please ensure all garbage is bagged and placed inside your waste bin to prevent litter.

Each property is provided one waste receptacle. Any additional or replacement bins are the responsibility of the homeowner.

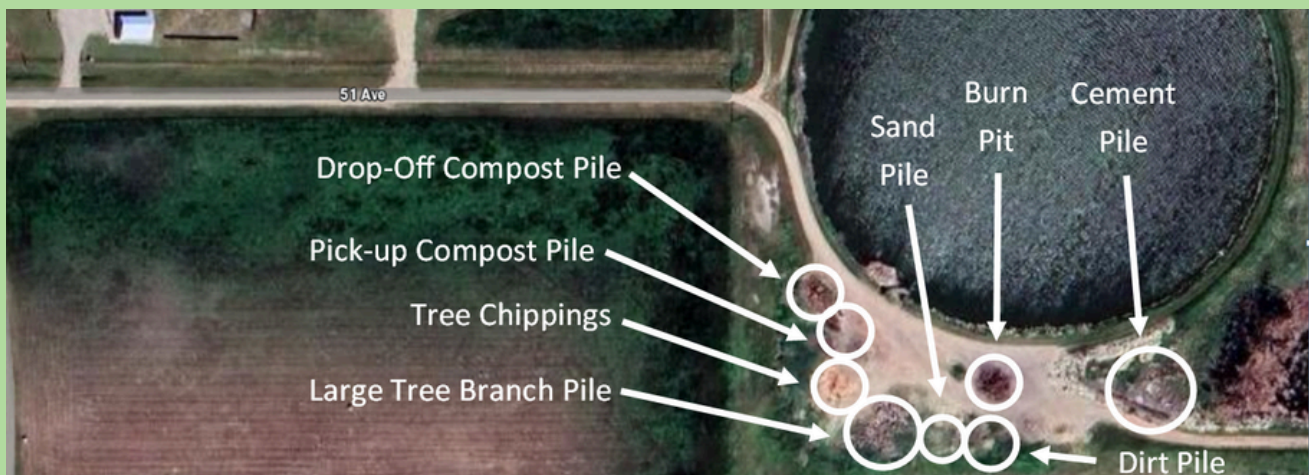
Please review the Town website and Garbage Bylaw for acceptable and prohibited items, seasonal clean-up details, and current rates.

**Residential Garbage Rates: \$20 monthly**

Prohibited items must be taken to the Willow Creek Regional Waste Management Services Commission Landfill.

Yard waste including grass clippings, leaves, and branches may be taken to the designated lagoon area east of the Arena on 51 Ave.

Spring (April) and Fall (October) clean-up programs are available for residents.



SPRING & FALL CLEAN-UP	
\$10 each	Couches, Love Seat, Mattresses, and Box Springs
\$5 each	Chairs, Tables, and Armchairs
\$5 each	Dryers, Washers, Stoves, and Water Tanks
\$30 each	Refrigerators, Freezers, and A/C Units (Freon)
\$10	Wood Items
\$5 per set	Aluminum Patio Sets
\$5-10	Discretionary Charge for Labour Intensive & Bulk Items

# TAXES & PAYMENTS

PLEASE REVIEW THIS INFORMATION SHEET REGARDING TAXES AND PAYMENTS FOR THE TOWN OF STAVELY - OUR WEBSITE HAS DETAILED INFORMATION INCLUDING OUR BYLAWS AND POLICIES

## TAXES

Taxes are sent out in the month of June and are due by August 31st of each year.

1st penalty of 18% on current years taxes being applied September 1st of each year

2nd penalty of 18% being applied on all outstanding taxes on December 31st of each year

Town Mill Rates are posted on our website under “Tax Rate Bylaw” under the “Bylaws & Policies” tab. Monthly installments can be implemented through TIPP, please call the Town Office to set up a payment program. For updated information in regards to tax rates and penalties refer to the Stavelly website [stavelly.ca](http://stavelly.ca) under the Local Government—Bylaw & Policies and review the Tax Rate Bylaw and Tax Penalties Bylaw

## PAYMENTS

Utilities and Taxes can be made through your bank. If you bank with TD please e-transfer the Town of Stavelly with a description of what you are paying, otherwise follow these instructions:

1. Login to your online banking and add recipient
2. Stavelly, Town, Taxes—Use Roll # as your customer #
3. Stavelly, Town, Utilities—Use your customer # as listed on your invoice

If you are unsure of your account numbers please contact the town.

Debit and Cash payments can be made at the Town Office during regular business hours. Please note that no Credit Cards are accepted.

If you would like to receive your taxes and utilities by email please contact the Town Office to complete an “Electronic Billing Form”

# HOME OWNERS

WHAT YOU NEED TO KNOW BEFORE YOU MOVE IN

## ANIMAL LICENSES

Dogs must be licensed within the Town of Stavely before the 31st of January every year.

More information can be found on our website Local Government - Bylaws and Policies - Animal Control Fees: Sterilized before Jan 31<sup>st</sup> - \$30  
Unsterilized after Jan 31<sup>st</sup> - \$45

Hens are permitted within the Town of Stavely but require a license prior to purchase. Please review our Urban Chicken Bylaw for regulations.

## SERVICES

Electrical Power:  
Fortis [www.fortis.com](http://www.fortis.com)

Natural Gas:  
Atco gas [www.atco.com](http://www.atco.com) Energy

Products & Services  
Here you can find a list of licensed retailers [www.ucahelps.gov.ab.ca](http://www.ucahelps.gov.ab.ca)

Internet:  
Xplornet 1-888-583-0924  
Telus 403-310-1212

## BYLAWS

Municipal enforcement services within the Town of Stavely are currently provided by the MD of Willow Creeks Community Peace Officers Team.

Please visit the Town website to view all our current Bylaws and Policies.

Once on website hover “Local Government” and click “Bylaws & Policies”

**For complaints call the  
Municipal Enforcement Line  
403-625-2248**

## DEVELOPMENT & BUILDING PERMITS

Development and building permits may be required for new builds, demolitions, additional dwellings, decks, sheds, additions, and other structural changes.

Please review the Town website under:

1. Local Government → Development & Property Services
2. Local Government → License & Permit Forms

The Land Use Bylaw regulates all land and building development within Town limits. If you need assistance call the CAO during regular hours.

# REAL ESTATE



The Town of Staveland and the MD of Willow Creek offer a variety of housing options with plenty of listings for you to view. Listed below are some of the local realtors.

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Re/Max Real Estate  
[charlottechartrand.remaxlethbridge.ca](http://charlottechartrand.remaxlethbridge.ca)

Charlotte Chartrand  
403-625-0744

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Century 21 Real Estate  
[santana-thom.c21.ca](http://santana-thom.c21.ca)

Santanna Thom  
403-315-2170

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Re/Max Complete Realty  
[cindypineo.ca](http://cindypineo.ca)

Cindy Pineo  
403-680-6762

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Greater Calgary Real Estate  
[www.greatercalgaryrealestate.com/linda-brunner/](http://www.greatercalgaryrealestate.com/linda-brunner/)

Linda Brunner  
403-540-9314

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# FACILITIES

## OXLEY MANOR

A self-contained housing program, providing apartment-style housing to seniors who live independently. This housing program is part of the Government of Alberta Senior Benefit and is based off tenant's income. For more information contact Resident Services Manager at Silver Willow Lodge, Nanton, Alberta at (403)-646-2660 EXT: 300 or by email: [rsm@swlnanton.com](mailto:rsm@swlnanton.com)

## STAVELY ARENA

Our arena is always changing with the seasons to provide a range of activities including skating in the winter and rodeos in the summer. The Stavelly Arena is always hosting events and recreation activities for all ages. Contact us at 403 549-3788 or check out our Facebook Page for all inquires and/or bookings.

## ARCHERY LANES

Wanting to participate in archery? The Stavelly Archery Lanes are open to youth, families and individuals who are invested in the sport or are wanting to get started. With opportunity to learn or attend indoor shoots you'll be sure to enjoy everything they offer. Check out their website at [www.stavellyarchery.club](http://www.stavellyarchery.club)

## BALL DIAMOND

An excellent community ball diamond is located east of the golf course and can be enjoyed by anyone. Other ball diamonds are located at the Stavelly Elementary School.

## STAVELY ELEMENTARY SCHOOL

The Stavelly Elementary School educates children from Kindergarten to Grade 6 and believes that all youth have the potential to become responsible citizens who will contribute towards making our world a great place. For further information, please go to [www.stavelyschool.ca](http://www.stavelyschool.ca)



# FACILITIES



## STAVELY COMMUNITY CENTER

The Stavely Community Center is a busy facility used to host weddings, events and meetings. With a few different options available, the community center is a great place to host your next event. Book online at [hallbookingonline.com/stavely/](http://hallbookingonline.com/stavely/)

## RV CAMPING

15 fully services site are available in the heart of Stavely. Our campground has on-site toilet facilities along with sewer, water and power hookups. The campground runs during May Long weekend to October with a fee of \$30 per day and is first come first serve. further information regarding rates or any other questions, please contact the Town Office at 403-549-3761 during office hours.



## STAVELY MUSEUM & DISTRICT

Stavely's museum opened in 1989 and has a great selection of interesting artifacts from our town and surround areas. With displays changing yearly there is always something new to see and learn about.



## STAVELY GOLF COURSE

Stavely's 9 Golf Course is a unique 9 hole course. There are sand traps on over half the holes on the course, and water on the 9th hole which features two tee boxes – one shooting requiring over the water and the other alongside the water. Contacts us at 403-549-2469.

## STAVELY MUNICIPAL LIBRARY

Looking for books, DVD's, computer use or free internet for the whole family can enjoy? All this plus more can be found at the Stavely Municipal Library. The library is part of the Chinook Arch Region which includes 32 additional libraries. We are located at the Elementary school and can be contacted by website [www.stavelylibrary.ca](http://www.stavelylibrary.ca), email us at [help@stavelylibrary.ca](mailto:help@stavelylibrary.ca), or call us at 403-549-2190.



# ORGANIZATIONS

Stavely is home to many strong volunteer organizations and service clubs. Between camping in the summer, playing hockey or skating in the winter and enjoying the rodeos or bull riding throughout the year, Stavely makes sure there is an organization everyone can be a part of. Our volunteers play a big role in making Stavely the greatest smallest town in all of Alberta and it shows. For a list of our organizations please refer to the directory on page 3, check out our website at [stavely.ca](http://stavely.ca) or continue to page 15—17.



# ORGANIZATIONS



**Stavely & District Ag Society** owns and operates the Stavely Arena. Throughout the seasons we change the surface from ice to concrete. An outdoor riding arena has been created east of the main building. We host some big events and are always looking for volunteers so please reach out to us by email [stavelyagsociety@gmail.com](mailto:stavelyagsociety@gmail.com) if you're interested. "Working together to enhance & enrich the rural and urban community of Stavely area"

**The Stavely Archery Lanes** opened in February 1997 after much effort by Fred Haynes, support of the Town of Stavely, the Recreation Board and the Community Lottery Funds. The Archery Lanes is located in the old curling rink building. With a decline in curlers, the last season was 1995 the Archery lanes took over and now operate from November 1 to April 30. For more information check out their website: <https://www.stavelyarchery.club>



**The Stavely Library Book Club** meets once a month on the first Thursday of the month. At each meeting we discuss the previous month's selection and pick out our next read. We try to vary our selections, so we read a wide range of genres and sometimes even get together to watch the book's movie. At the end of June we enjoy a summer break meeting outdoors with drinks/snacks. If you like to Read and meet new people, come and join the Book Club. Contact the Librarian Bev Olsen – 403-549-2190

**The Stavely Youth Hall** has a small committee which continues to ensure the Youth Hall is kept in good working operation. Over the years different youth programs have been offered. The Hall is also available for private functions such and continues to rely on donations from local groups to pay overhead costs. Contact Jenn Kewley – 403-835-1451.

**The Stavely Community Center** opened on November 15, 1980. As part of the Stavely's 100th Anniversary celebrations in 2012, a mural was commissioned by the committee to encapsulate Stavely's history in picture. The Community Hall is where our local service clubs and lodges hold their meetings and activities. Without their support many of our accomplishments would not have been possible.



The hall is operated by a volunteer board and hosts everything including craft sales, meetings, wedding and dances. The community Hall is available for rentals—large or small. There is a large hall and a small hall and a well-equipped kitchen. For Booking the Hall please book online at [hallbookingonline.com/stavely/](http://hallbookingonline.com/stavely/)

The hall is operated by a volunteer board and hosts everything including craft sales, meetings, wedding and dances. The community Hall is available for rentals—large or small. There is a large hall and a small hall and a well-equipped kitchen. For Booking the Hall please book online at [hallbookingonline.com/stavely/](http://hallbookingonline.com/stavely/)

# ORGANIZATIONS

**The Stavely Elks Lodge #112** organization started in July 17th, 1925 and with only a short period of time where it was inactive during the war, the Stavely Elks continued to grow and are now the largest lodge in Canada outside of the city. Our community is grateful for all the support the Elks do and volunteering they provide. They helped build the original curling and skating rink and our new one. They host events and even take care of our 3 local camp grounds. To connect with the Stavely Elks please send an email [StavelyElksBPOE112@gmail.com](mailto:StavelyElksBPOE112@gmail.com) OR call us at 403-625-0467

**Stavely Family and Community Support Services (FCSS)** program promotes and enhances the well-being of Albertans, families and communities. FCSS programs are intended to help individuals adopt healthy lifestyles, improve their quality of life and build capacity to prevent and deal with crisis situations should they arise. FCSS hosts many events and activities including walk & talk, playschool, Christmas celebrations and much more. To get in contact call 403-489-1661 or email [fcss@stavely.ca](mailto:fcss@stavely.ca)



**The Stavely Fire Department** is a volunteer service consisting of around 20 volunteer members. Fire protection and rescue services are provided to the citizens of our town and the department operates under the direction of the Fire Chief. The Stavely Fire Department's active members participate directly in fire and rescue operations, including incident response and operation of apparatus and equipment. Men and women ages 18 and up who are in good physical condition and have the desire to participate in emergency fire and rescue activities are eligible to apply. For further information or for individuals who may be interested in membership please contact the Fire Department by: email: [12stavelyfire@gmail.com](mailto:12stavelyfire@gmail.com) phone: 403-549-3965 or visit our Instagram page Stavely Fire (@stavelyfire) | Instagram



**Friends of the Stavely Library** is dedicated to enriching and supporting the lives of patrons, students and educators who use the Library by providing resources, communication and encouraging involvement in the library, school and community by raising funds as deemed necessary. Contact Librarian Bev at 403-549-2190 or follow our Facebook Group under our name where you can get updates on meetings and fundraising events.

**The Stavely Golf Course** is a 9 hole course, and is great for both the beginner and the accomplishment player. The artificial greens allow the course to be used every month of the year when the weather permits. The golf course also has irrigation for the summer months to keep the grounds in great shape. The clubhouse is available to rent out for the day / night. We encourage families to come and enjoy the course. For more information please contact the Golf Course at 403-549-2469.



# ORGANIZATIONS



**The Stavely Horse Show** began in 1961 and runs the following Sunday after the local Amateur Rodeo which is the last Sunday in August. Preparation is as easy as showing up to the day of the show. Volunteers are always needed and are always grateful for those who help make this event happen. For questions contact Sarah Olsen at 403-603-8062 or email [sarah01andrews@gmail.com](mailto:sarah01andrews@gmail.com)

**The Stavely & District Museum** are located on the corner of 49th Ave and 52nd St. Our doors officially opened in 1989 after two years of collecting, organizing and accessioning. The museum holds many treasures, new and old displays, new and old sections. The Stavely & District Museum Society works hard to keep the Museum interesting by changing displays every year so that each year will continue to give the returning and new visitor something different to see. Hours: June 1st-30th Friday—Monday 10am—4pm and July 1st-August 31st Thursday – Monday: 10am – 4pm, closed 12:30 – 1:30 for lunch



**The Independent Order of Odd Fellows** is one of the oldest and largest fraternities in the world. We are non-political and non-sectarian. Membership is open to all regardless of sex, race, religion, political affiliation and social status. We believe that by developing close friendships among each other and by working together in our communities, we can make a difference in the world, our community and among ourselves! Email [iamfriday@hotmail.com](mailto:iamfriday@hotmail.com) for more info.



**The Stavely Pond Hockey Organization** has been going in Stavely for 15 years. We provide Hockey on Fridays nights for two separate age groups for those who don't want to commit to Minor Hockey. We run in the months of October-March and love to see skaters increase their confidence and enjoy the game. Contact JD for more info at [stavelypondhockey@gmail.com](mailto:stavelypondhockey@gmail.com)

**The Stavely Royal Purple Elks Lodge #99** is proud of its history of service in this area since inception in Stavely in 1947. Royal Purple is a women's service club whose members enjoy socializing and having fun while working for the betterment of our local communities of Stavely, Nanton and Claresholm. New members are always welcomed, contact us via email [stavelyroyalpurpleelks@gmail.com](mailto:stavelyroyalpurpleelks@gmail.com) or call Rochelle at 403-549-0026 or Florence at 403-625-1672



# ANNUAL EVENTS

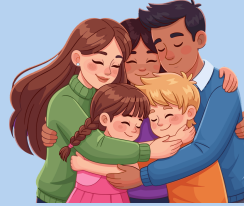
## JANUARY

New Years Day



## FEBRUARY

FCSS Family Day  
Valentine's Day



## MARCH

St. Patrick's Day



## APRIL

Stavely Museum Easter Service  
Good Friday  
Easter Sunday

## MAY

Gopher Derby  
Victoria Day  
Mother's Day



## JUNE

Archaeology Day  
Royal Purple Lobster Fest  
Stavely Pro Rodeo  
Senior's Week

## JULY

Canada Day  
Museum Fair days



## AUGUST

Glen Keeley Memorial Bull Riding  
Stavely Horse Show & Amateur Rodeo

## SEPTEMBER

Stavely Golf Course  
Year-End Tournament



## OCTOBER

Halloween  
Museum Ian  
Nights



## NOVEMBER

Royal Purple Christmas Market  
Stavely Elks Pheasant Hunt

## DECEMBER

Elks & Royal Purple Memorial Service  
Stavely Elementary School Christmas Concert  
Stavely Golden Age Potluck  
Annual Tree Lighting