

**MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL
HELD MONDAY FEBRUARY 10TH, 2025, AT THE STAVELY TOWN OFFICE.**

COUNCIL PRESENT: Councilors: Ramona Whittingham, Janice Binmore, Don Norby, Tim Martin, Dale Gugala and Michael Varey.

STAFF PRESENT: CAO-Dacia Sundquist, TOWN FOREMAN-Jim Watson

TOWN RESIDENT(S): Bob Elliot

ABSENT: Mayor: Gentry Hall

Deputy Mayor Varey called the meeting to order at 7:00p.m.

AGENDA Moved by Councilor Norby that the agenda be accepted as presented with addition to Correspondence-Draft Strategic Plan for a RCMP Transparency and Trust Multi-Stakeholder Forum and are looking for your feedback.

MOTION #25-24 **MOTION CARRIED**

CONFIRMATION OF MINUTES Council reviewed the minutes of the January 27th, 2025, regular council meeting.

Moved by Councilor Martin to adopt the minutes as a presented with correction of call to order to read Mayor “Hall”, not “Martin”.

MOTION #25-25 **MOTION CARRIED**

DELEGATIONS

No Delegations

NEW BUSINESS

RFD-2025-11 The Claresholm Department requires the Town to input their concerns and expectation of the Police Services via the new 2025-2026 APP cycle.

TOWN OF STAVELY Councilor Norby moved to keep the same focus as the 2024-2025 APP cycle which included Traffic (speeding), Crime Reduction (property crime),

COUNCIL – Police/Community Relations (police visibility), and Substance Abuse (drug use).

COMMUNITY

CONSULTATION ON PRIORITIES

MOTION #25-26 **MOTION CARRIED**

REPORTS

Clr. Whittingham – Attended Library Meeting – 2 new board members. PAC Meeting February 11th, 2025 – will be discussing 4 day school week.

Clr. Norby – Nothing to Report.

Clr. Martin – Missed last AG Society Meeting – Arena needs new furnace.

Clr. Varey – Attended Golden Age Meeting

Clr. Binmore – Nothing to Report

Clr. Gugala – Missed Alberta Southwest Meeting

Foreman Watson – Update on projects & equipment:

Regarding our old garbage truck, we have received an update from Vanee that they are waiting for the reconditioned transmission to return. Once they have it, they will be able to get that truck in service again. Because there is an extended delay with delivery of our new garbage truck, we would like to have this truck in service for April to help out with clean up items. We then can look at selling the unit later in the year.

There have been some issues with the furnace’s working in a couple of our older buildings with the recent cold weather. We continue to do daily checks on structures with the winter conditions.



CAO Sundquist –

Attended:

- January 28, FCSS Meeting @ Youth Hall
- January 30, meeting with the MD for Emergency Management Committee
- February 5, meeting with MD or WC EM Services and Ranchlands for and Province for annual MEP review
- ESS 101-webinar, February 4

Ongoing:

- Clean up order given to 5066 50th-Nov 21st deadline-ticket was issued. Contractor met with Bylaw-still waiting for judge sign off.
- Small issues with Bylaw not responding to taxpayers in my preferred manner-met with Kelly regarding this.
- LUB update continues with ORRSC.
- Cemetery GIS records updates continue.
- Navine continues to support Stavely FCSS Director, Angela Crone.
- MAP final report-still outstanding, MA apologies for the delay.
- Upgrades to Stavely Archery Lanes-as per a Risk Assessment from AUMA Insurance
- EPR implementation-waiting for our quote.
- Subdivision of Watson Land by Lagoon
- Election training and preparations

Completed:

- Majority of 2024 Year End Reporting & Preparations for Audit-90% completed.
- Town of Stavely-undergoing another GST audit-completed.
- Stavely Fire Department-new truck is in Fire Hall-still needs to be decaled.

Upcoming:

- YE Audit booked for February 19 & 20
- ICS Training in April
- Community Mowing Position 2026?
- Accessible Council Chambers Revisited
- Sale of Youngs Property to the Stavely Community Centre-in progress
- **Coffee with MD Council on Wednesday, February 12 from 6-8pm-please attend!**
- Tree workshop at the Stavely Golf Course in partnership with MD-in April
- AB Wildfire Spring Mutual Aid Mtg-Stavely Community Hall-March 6 (all day)

CORRESPONDENCE

- OORSC winter periodical – Exemptions
- Q3 – RCMP APP Report
- RCMP Strategic Plan

Councilor Whittingham moved to adopt the correspondence for information.

MOTION #25-27

MOTION CARRIED

BYLAWS/POLICIES

RFD-2025-09

EMERGENCY

MANAGEMENT

BYLAW –

AMENDMENTS

REVIEW

MOTION #25-28

In May 2024 amendments were introduced to the Emergency Management Act. In response Bylaw #883 has been created to replace Bylaw #857. Councilor Gugala moved to consider the amendments legislated by the Emergency Management Act and instruct administration to finalize Bylaw #883 for presentation at the next Council Meeting.

MOTION CARRIED



FINANCIAL

A/P

Moved by Councillor Norby to pay cheques 20250046-20250080 in the amount of \$44,022.17.

MOTION #25-29

MOTION CARRIED

CONFIDENTIAL

No Confidential Items

ADJOURNMENT

No further business discussed at this time. The meeting was adjourned at 7:35pm.

TOWN OF STAVELY



Mayor / Deputy Mayor



Chief Administrative Officer

