



Town of Stavely

NEW RESIDENT GUIDE



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DIRECTORY

Emergency (Fire, Police, Emergency) 911

TOWN

Town Office	403-549-3761
Town Shop/Public Works	403-549-3944
Fire Hall	403-549-3965
Bylaw—Complaint Line	403-625-2248
Stavely Elementary School	403-549-2396

FACILITIES

Oxley Manor	403-646-2660
Stavely Arena	403-549-3788
Stavely Municipal Library	403-549-2190
Stavely Golden Age Center	403-549-3933
Stavely Museum Society & District	403-625-0314

ORGANIZATIONS

Stavely Agricultural Society	403-549-3788
Stavely Elks	403-625-0467
Stavely Elks Parks	403-625-0467
Stavely Royal Purple	403-489-0102
Stavely Youth Hall	403-835-1451
Stavely Golden Age Center	403-549-3933
Stavely Pro Rodeo Association	403-682-7503





WELCOME TO THE TOWN OF STAVELY

Thank you for choosing the Town of Stavelly for your new residence. To assist you in your new journey in our community we made a New Residents Package with information regarding resources available to you and important information. We encourage you to explore and utilize these resources.

In this package you will find phone numbers, general information, available services and resources that we hope will be beneficial to you.

As you settle into Stavelly, please do not hesitate to contact the Town Office with any questions you may have. You can also access our website at www.stavelly.ca which has more in dept information available at any time

As you explore your new community, make sure to meet your new neighbors as well as your Town Officials.

Again, welcome to the community. We look forward to seeing you around town.

Sincerely,

The Town Staff & Town Councilors of the Town of Stavelly

WHO WE ARE

The Town of Stavelly consists of approximately 544 residents and is located halfway between Calgary and Lethbridge on the #2 Highway. It is an ideal farming and ranching location, with rolling prairies to the east and foothills to the West. The Town was named after Alexander Staveley Hill, Managing Director of the Oxley ranching Company which was formed in 1882. With the influx of settlers, the box-car stop and tent-town progressed to the status of the Town in 1912.

Stavelly has won recognition for its quality of grain and livestock, the Pine Coulee, Willow Creek, Clear Lake recreation facilities, and for being the home of Canada's first indoor rodeo. Stavellyites however, are most proud of their friendliness and community spirit.

TOWN OFFICE

Chief Administrative Officer: **Dacia Sundquist**
Administrative Assistant: **Sonya Nelson**
Assistant to Chief Administrative Officer: **Navine Medicott**

cao@stavelly.ca
nelsons@stavelly.ca
navine@stavelly.ca

5001 50th Ave
Box 249 Stavelly, AB.
T0L 1Z0

Monday—Friday: 8am—4pm
Closed 12:30pm—1:30pm for lunch

Website: stavelly.ca

PUBLIC WORKS

Town Foreman: Jim Watson
Town Shop: 403-549-3944
After hours emergency number 403-682-9946

5710 52nd Street
Stavelly, AB
T0L 1Z0

COUNCIL

Mayor: Gentry Hall

Councilors: Janice Binmore, Dale Gugala, Tim Martin, Don Norby, Ramona Whittingham, and Michael Varey

WATER & SEWER

Water and Sewer are billed on a bi-monthly (every 2 months) basis along with garbage. The months in which utilities are charged are February, April, June, August, October and December. Residents are required to have operating water meters that can be read bi-monthly electronically. The bill will be addressed to the property owner and if required a form can be filled out by both the property owner and tenant to forward the billing to the tenant at the Town Office.

If your utility bill is left unpaid a 5% charge will be added per billing cycle to all utility accounts.

To stay current with utility rates and bylaws please review on our website—stavelly.ca under the “Local Government—Bylaws & Policies” tab.

Current residential rates:

Water rates are \$34 up to 20 cubic meters, over 20 cubic meters \$1.50 per cubic meter

Sewer rates for all residential consumers is \$13.



WATERING SCHEDULE

North & East side streets water on Wednesdays & Sundays

South & West side streets water on Tuesdays & Saturdays.

Please NO Watering on Mondays, Thursdays or Fridays as this gives our pumps time to rest.

RECYCLING

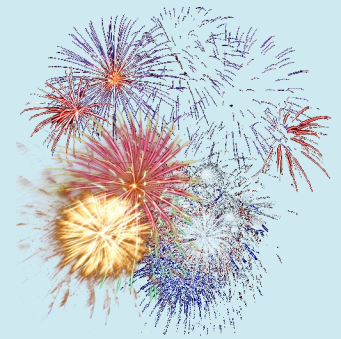
Recycling is located behind the Town Office or in the alley across from the Post Office which are accessible 24/7, which accepts:

MIXED RECYCLING

CARDBOARD ONLY BIN

ELECTRONIC RECYCLING please put in the shed next to the recycling bins.

The STAVELY FIRE DEPARTMENT ACCEPTS donated bagged bottles in order to raise money for the Fireworks Display at the Town's celebrations every 5 years. Please put the donated bagged bottles in the shed beside the recycling bins.



**IT TAKES A COMMUNITY EFFORT TO MAKE THIS RECYCLING PROGRAM SUCCESSFUL,
PLEASE FOLLOW THE RULES**

What goes in?

 • Paper • Letters • Envelopes <i>Shredded paper must be in a tied plastic bag!</i>	 • Milk Jugs • Plastic Bottles • Tetra Packs
 • Card + Boxboard Boxes • Wrapping Paper (non-foil) • Cardboard Tubes <i>All cardboard must be flattened!</i>	 • Food Cans • Metal Lids (must be clean)
 • Paperback Books • Catalogs & Magazines • Telephone Books • Newspaper	 • Aluminum Foil • Aluminum Plates (must be clean)
 • Soup Containers • Beverage Containers	 • Glass Bottles • Glass Jars (must be clean)
 • Grocery Bags • Plastic Wrap • Bubble Wrap <i>Plastic bags must be tied into one plastic bag!</i>	 • PE + PET • Symbols 1 - 7 (except styrofoam)

GARBAGE

Garbage is collected by Public Works weekly on **MONDAYS**.

Please review our website stavelly.ca under the “Local Government—Bylaws & Policies” tab for current information.

It must be bagged and in an animal proof container with a lid for pickup. Residents please keep in mind:

- 4 bags per week
- Additional bags may be put out if tags are purchased from the Town Office in advance
- Bag tags cost \$5 per bag
- It is the resident’s responsibility to clean up any garbage that has been spread over, as it is expected that all garbage be stored in an animal proof container

Public works will NOT accept the following materials and is therefore the responsibility of the resident to dispose of:
construction material, tires, batteries, used oil, paint, wire, rocks, concrete, sod or dirt

Residents are permitted to haul their own waste material at their own charge to the Willow Creek Regional Landfill. It is located at NW-22-11-26-W4 (5.5 miles south of Claresholm when travelling on HWY #2 and 2.5 miles east on Township Road 114. Please review the MD of Willow Creek’s website for hours of operation [MD of Willow Creek - Recycling and Waste Collection Service \(mdwillowcreek.com\)](http://mdwillowcreek.com)

Stavelly has an area designated for grass clipping, leaves, and branches located east of the Arena on 51st Ave near the “Lagoon.”

We also offer Spring (April) and Fall (October) clean-up for all residents. Please review our Newsletter, Facebook page, website and Garbage Bylaw #871 for more information.

Monthly Garbage rates for residents are currently \$20.



TAXES & PAYMENTS

PLEASE REVIEW THIS INFORMATION SHEET REGARDING TAXES AND PAYMENTS FOR THE TOWN OF STAVELY
OUR WEBSITE HAS DETAILED INFORMATION INCLUDING OUR BYLAWS AND POLICIES

TAXES

Taxes are sent out in the month of June and are due by August 31st of each year.

- 1st penalty of 18% on current years taxes being applied September 1st of each year
- 2nd penalty of 18% being applied on all outstanding taxes on December 31st of each year

Town Mill Rates are posted on our website under “Tax Rate Bylaw” under the “Bylaws & Policies” tab

Monthly installments can be implemented through TIPPs, please call the Town Office to set up a payment program.

For updated information in regards to tax rates and penalties refer to the Stavely website stavely.ca under the Local Government—Bylaw & Policies and review Bylaw 873—2024 Tax Rate Bylaw and Bylaw 853-Tax Penalties Bylaw

PAYMENTS

Utilities and Taxes can be made through your bank. If you bank with TD please e-transfer the Town of Stavely with a description of what you are paying, otherwise follow these instructions:

Login to your online banking and add recipient

- Stavely, Town, Taxes—Use Roll # as your customer #
- Stavely, Town, Utilities—Use your customer # as listed on your invoice

If you are unsure of your account numbers please contact the town. Debit and Cash payments can be made at the Town Office during regular business hours.

Please note that no Credit Cards are accepted.

If you would like to receive your taxes and utilities **by email** please contact the Town Office to complete an “Electronic Billing Form”.

HOME OWNERS

WHAT DO YOU NEED TO KNOW WHEN MOVING IN

DOG & CHICKEN LICENSES

Dogs must be licensed within the Town of Stavely before the 31st of January every year. More information can be found on our website by:

1. Hovering "Local Government" tab
2. Clicking "Bylaw & Policies"
3. Animal Control Bylaw #865

Sterilized \$20 (after January 31st—\$30)
Unsterilized \$45 (after January 31st—\$45)

Hens are permitted within the Town of Stavely but require a license prior to purchase of any hens. Please review our Urban Chicken Bylaw #850 for regulations and guidelines.

SERVICES

Electrical Power:

Fortis www.fortis.com

Natural Gas:

Atco gas www.atco.com

Energy Products & Services

Here you can find a list of licensed retailers
www.ucahelps.gov.ab.ca

Internet:

Xplornet 1-888-583-0924

Telus 403-310-1212

BYLAWS

Municipal enforcement services within the Town of Stavely are currently provided by the MD of Willow Creeks Community Peace Officers Team.

Please visit the Town website to view all our current Bylaws and Policies. Once on website hover "Local Government" and click "Bylaws & Policies."

For complaints CALL
the complaint line:

403-625-2248

DEVELOPMENT & BUILDING PERMITS

Development and building permits pertain to new builds, demolitions, additional dwellings and added square footage whether enclosed or not. If you are unsure if you need a permit please review our website under by:

1. Hovering "Local Government" tab
2. Clicking "Development & Property Services"

Our Land Use Bylaw (LUB) regulates all use of development of land and buildings.

If you are unsure if you need a development or building permit contact the CAO during regular office hours. Forms are available for use under:

1. Hovering "Local Government" tab
2. Clicking "License & permit Forms"

REAL ESTATE



The Town of Staveland and the MD of Willow Creek offer a variety of housing options with plenty of listings for you to view. Listed below are some of the real estate listings along with their local agents known in our community. Visit their web pages or call them directly to find your dream house.

Re/Max Real Estate

charlottechartrand.remaxlethbridge.ca

Charlotte Chartrand

403-625-0744

Century 21 Real Estate

santana-thom.c21.ca

Santana Thom

403-315-2170

Re/Max Complete Realty

cindypineo.ca

Cindy Pineo

403-680-6762

Greater Calgary Real Estate

www.greatercalgaryrealestate.com/linda-brunner/

Linda Brunner

403-540-9314

FACILITIES



OXLEY MANOR

A self-contained housing program, providing apartment-style housing to seniors who live independently. This housing program is part of the Government of Alberta Senior Benefit and is based off tenant's income. For more information contact Resident Services Manager at Silver Willow Lodge, Nanton, Alberta at [\(403\) 646-2660](tel:4036462660) EXT: 300 or by email: rsm@swlnanton.com

STAVELY ARENA

Our arena is always changing with the seasons to provide a range of activities including skating in the winter and rodeos in the summer. The Stavely Arena is always hosting events and recreation activities for all ages. Contact us at [403-549-3788](tel:4035493788) or check out our [Facebook Page](#) for all inquiries and/or bookings.



ARCHERY LANES

Wanting to participate in archery? The Stavely Archery Lanes are open to youth, families and individuals who are invested in the sport or are wanting to get started. With opportunity to learn or attend indoor shoots you'll be sure to enjoy everything they offer. Check out their website at www.stavelyarchery.club



STAVELY MUNICIPAL LIBRARY

Looking for books, DVD's, computer use or free internet for the whole family can enjoy? All this plus more can be found at the Stavely Municipal Library. The library is part of the Chinook Arch Region which includes 32 additional libraries. We are located at the Elementary school and can be contacted by website www.stavelylibrary.ca, email us at help@stavelylibrary.ca, or call us at [403-549-2190](tel:4035492190).

STAVELY ELEMENTARY SCHOOL

The Stavely elementary School educates children from Kindergarten to Grade 6 and believes that all youth have the potential to become responsible citizens who will contribute towards making our world a great place. For further information, please go to www.stavelyschool.ca

STAVELY COMMUNITY HALL

The Stavely Community Hall is a busy facility used to host weddings, events and meetings. With a few different options available the community hall is a great place to host your next event. Book online at the Stavely website.



FACILITIES



RV CAMPING

15 fully services site are available in the heart of Stavely. Our campground has on-site toilet facilities, showers, water and power. The campground runs during May Long weekend to October with a fee of \$30 per day and is first come first serve. further information regarding rates or any other questions, please contact the Town Office at [403-549-3761](tel:403-549-3761) during office hours.



GOLDEN AGE CENTER

A large facility that caters to the seniors of Stavely and surrounding area. The Center features a pool table, hosts special events, dinners and weekly and monthly programs such as crib, pool, shuffleboard, casino trips, crafts etc. To rent out the facility visit the Town of Stavely website and complete the paperwork or call us at [403-549-3933](tel:403-549-3933).

BALL DIAMOND

An excellent community ball diamond is located east of the golf course and can be enjoyed by anyone. Other ball diamonds are located at the Stavely Elementary School.



STAVELY YOUTH HALL

The Stavely Youth Hall has a small committee which continues to ensure the Youth Hall is kept in good working operation. We offer many different youth programs including FCSS playschool, Highland Dancers and SUCH Drama. The Youth Hall can also be rented out but is solely based on donations to operate. To contact the Youth Hall please call President: Jenn Kewley – [403-835-1451](tel:403-835-1451).



STAVELY & DISTRICT MUSEUM

Stavely's museum opened in 1989 and has a great selection of interesting artifacts from our town and surround areas. With displays changing yearly there is always something new to see and learn about.

STAVELY GOLF COURSE

Stavely's 9 Golf Course is a unique 9 hole course. There are sand traps on over half the holes on the course, and water on the 9th hole which features two tee boxes – one shooting requiring over the water and the other alongside the water. Contacts us at [403-549-2469](tel:403-549-2469).



ORGANIZATIONS

Stavely is home to many strong volunteer organizations and service clubs. Between camping in the summer, playing hockey or skating in the winter and enjoying the rodeos or bull riding throughout the year, Stavely makes sure there is an organization everyone can be a part of. Our volunteers play a big role in making Stavely the greatest smallest town in all of Alberta and it shows.

For a list of our organizations please refer to the directory on page 3, check out our website at stavely.ca or continue to page 15—17.



ORGANIZATIONS



Stavely & District Ag Society owns and operates the Stavely Arena. Throughout the seasons we change the surface from ice to concrete. An outdoor riding arena has been created east of the main building. We host some big events and are always looking for volunteers so please reach out to us by email stavelyagsociety@gmail.com if you're interested.

“Working together to enhance & enrich the rural and urban community of Stavely area”

The **Stavely Archery Lanes** opened in February 1997 after much effort by Fred Haynes, support of the Town of Stavely, the Recreation Board and the Community Lottery Funds. The Archery Lanes is located in the old curling rink building. With a decline in curlers, the last season was 1995 the Archery lanes took over and now operate from November 1 to April 30. For more information check out their website:

<https://www.stavelyarchery.club>

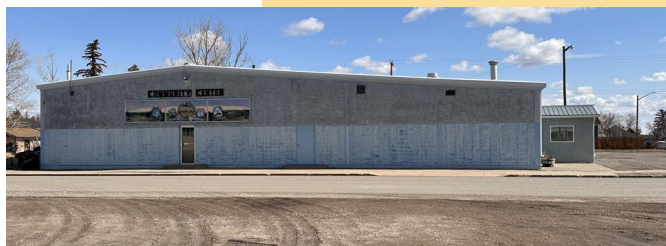


The **Stavely Library Book Club** meets once a month on the first Thursday of the month. At each meeting we discuss the previous month's selection and pick out our next read. We try to vary our selections, so we read a wide range of genres and sometimes even get together to watch the book's movie. At the end of June we enjoy a summer break meeting outdoors with drinks/snacks. If you like to Read and meet new people, come and join the Book Club. Contact the Librarian

Bev Olsen – [403-549-2190](tel:403-549-2190)

The **Stavely Youth Hall** has a small committee which continues to ensure the Youth Hall is kept in good working operation. Over the years different youth programs have been offered. The Hall is also available for private functions such and continues to rely on donations from local groups to pay overhead costs. Contact Jenn Kewley – [403-835-1451](tel:403-835-1451).

The **Stavely Community Hall** opened on November 15, 1980. As part of the Stavely's 100th Anniversary celebrations in 2012, a mural was commissioned by the committee to encapsulate Stavely's history in picture. The Community Hall is where our local service clubs and lodges hold their meetings and activities. Without their support many of our accomplishments would not have been possible. The hall is operated by a volunteer board and hosts everything including craft sales, meetings, wedding and dances. The community Hall is available for rentals—large or small. There is a large hall and a small hall and a well-equipped kitchen. For Booking the Hall please book online at stavely.ca.



ORGANIZATIONS

The **Stavely Elks Lodge #112** organization started in July 17th, 1925 and with only a short period of time where it was inactive during the war, the Stavely Elks continued to grow and are now the largest lodge in Canada outside of the city. Our community is grateful for all the support the Elks do and volunteering they provide. They helped build the original curling and skating rink and our new one. They host events and even take care of our 3 local camp grounds. To connect with the Stavely Elks please send an email StavelyElksBPOE112@gmail.com OR call us at [403-625-0467](tel:403-625-0467)

The **Stavely Family and Community Support Services (FCSS)** program promotes and enhances the well-being of Albertans, families and communities. FCSS programs are intended to help individuals adopt healthy lifestyles, improve their quality of life and build capacity to prevent and deal with crisis situations should they arise. FCSS hosts many events and activities including walk & talk, playschool, Christmas celebrations and much more. To get in contact call [403-489-1661](tel:403-489-1661) or email fcss@stavely.ca



The **Stavely Fire Department** is a volunteer service consisting of around 20 volunteer members. Fire protection and rescue services are provided to the citizens of our town and the department operates under the direction of the Fire Chief. The Stavely Fire Department's active members participate directly in fire and rescue operations, including incident response and operation of apparatus and equipment. Men and women ages 18 and up who are in good physical condition and have the desire to participate in emergency fire and rescue activities are eligible to apply. For further information or for individuals who may be interested in membership please contact the Fire Department by: email: 12stavelyfire@gmail.com phone: [403-549-3965](tel:403-549-3965) or visit our Instagram page [@stavelyfire](https://www.instagram.com/stavelyfire) | Instagram



Friends of the Stavely Library is dedicated to enriching and supporting the lives of patrons, students and educators who use the Library by providing resources, communication and encouraging involvement in the library, school and community by raising funds as deemed necessary. Contact Librarian Bev at [403-549-2190](tel:403-549-2190) or follow our Facebook Group under our name where you can get updates on meetings and fundraising events.

The **Stavely Golf course** is a 9 hole course, and is great for both the beginner and the accomplishment player. The artificial greens allow the course to be used every month of the year when the weather permits. The golf course also has irrigation for the summer months to keep the grounds in great shape. The clubhouse is available to rent out for the day / night. We encourage families to come and enjoy the course. For more information please contact the Golf Course at [403-549-2469](tel:403-549-2469).



ORGANIZATIONS



The **Stavely Horse Show** began in 1961 and runs the following Sunday after the local Amateur Rodeo which is the last Sunday in August. Preparation is as easy as showing up to the day of the show. Volunteers are always needed and are always grateful for those who help make this event happen. For questions contact Sarah Olsen at [403-603-8062](tel:403-603-8062) or email sarah01andrews@gmail.com

The **Stavely & District Museum** are located on the corner of 49th Ave and 52nd St. Our doors officially opened in 1989 after two years of collecting, organizing and accessioning. The museum holds many treasures, new and old displays, new and old sections. The Stavely & District Museum Society works hard to keep the Museum interesting by changing displays every year so that each year will continue to give the returning and new visitor something different to see. Hours: June 1st-30th Friday—Monday 10am—4pm and July 1st-August 31st Thursday – Monday: 10am – 4pm, closed 12:30 – 1:30 for lunch



The **Independent Order of Odd Fellows** is one of the oldest and largest fraternities in the world. We are non-political and non-sectarian. Membership is open to all regardless of sex, race, religion, political affiliation and social status. We believe that by developing close friendships among each other and by working together in our communities, we can make a difference in the world, our community and among ourselves! Email jamfriday@hotmail.com for more info.



The **Stavely Pond Hockey** Organization has been going in Stavely for 15 years. We provide Hockey on Fridays nights for two separate age groups for those who don't want to commit to Minor Hockey. We run in the months of October-March and love to see skaters increase their confidence and enjoy the game. Contact JD for more info at stavelypondhockey@gmail.com

The **Stavely Royal Purple Elks Lodge #99** is proud of its history of service in this area since inception in Stavely in 1947. Royal Purple is a women's service club whose members enjoy socializing and having fun while working for the betterment of our local communities of Stavely, Nanton and Claresholm. New members are always welcomed, contact us via email stavelyroyalpurpleelks@gmail.com or call Rochelle at [403-549-0026](tel:403-549-0026) or Florence at [403-625-1672](tel:403-625-1672)



ANNUAL EVENTS

JANUARY

New Years Day



FEBRUARY



Stavely FCSS-
Family Day
Skate

Family Day

Valentine's Day

MARCH

St. Patrick's Day



APRIL



Stavely Museum
Easter Service

Good Friday

Easter Sunday

May

Gopher Derby

Victoria Day

Mother's Day



JUNE

Stavely Museum Archaeology Day

Stavely Royal Purple
Lobster Fest

Stavely Pro Rodeo



JULY

Canada day

Stavely Museum Fair Days



AUGUST

Glen Keeley Me-
morial Bull Riding

Stavely Horse
Show & Amateur
Rodeo



SEPTEMBER

Stavely Golf Club Year End
Tournament



OCTOBER

Halloween

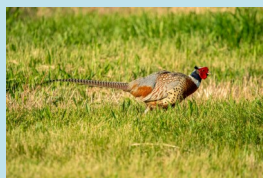
Stavely
Museum-Ian
Nights



NOVEMBER

Royal Purple Christmas Market

Stavely Elks Pheasant Hunt



**Remembrance
Day**

DECEMBER

Elks/Royal Purple Memorial Service
Stavely Elementary School Christmas
Concert

Stavely Golden Age Potluck & New
Years Party

Annual Tree Lighting