

**MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL
HELD MONDAY OCTOBER 14TH, 2025 AT THE STAVELY TOWN OFFICE.**

COUNCIL PRESENT: Mayor: Gentry Hall Councilors: Ramona Whittingham, Janice Binmore, Don Norby, Tim Martin, Dale Gugala and Michael Varey.

STAFF PRESENT: CAO-Dacia Sundquist, TOWN FOREMAN-Jim Watson

TOWN RESIDENT(S): Bob Elliot & Cheryl Harvey Molander

ABSENT:

Mayor Hall called the meeting to order at 7:02p.m.

AGENDA

Moved by Councilor Norby that the agenda be accepted as presented with addition to New Business, Annual Council Christmas Party.

MOTION #25-200

MOTION CARRIED

**CONFIRMATION
OF MINUTES**

Council reviewed the minutes of the September 22nd, 2025, regular council meeting.

Moved by Councilor Martin to adopt the minutes as presented.

MOTION #25-201

MOTION CARRIED

DELEGATIONS

No Delegations

NEW BUSINESS

RFD-2025-69

POLICY 02-03

**ASSET RETIREMENT
OBLIGATIONS
REVIEW**

MOTION #25-202

Policy 02-03 Asset Retirement Obligations was adopted in April of 2025.

Due to a miscommunication, between Administrative Staff, it was incorrectly placed on the agenda for review.

Councilor Gugala moved to keep Policy 02-03 Asset Retirement Obligations as is.

MOTION CARRIED

RFD-2025-70

POLICY 02-02

**RATES, FEES &
RENTALS UPDATE**

MOTION #25-203

Policy 02-02 Rates, Fees & Rentals has not been updated to reflect the new water rate for the new Bulk Water Fill Station. Councilor Varey moved to cancel Policy 02-02 Rate, Fees & Rentals as it is outlined in Bylaw #891 Master Rates & Fees.

MOTION CARRIED

RFD-2025-71

RV CAMPING

MOTION #25-204

The Stavely RV Campground has 15 fully serviced sites with power, sewer and water hookups. Between October and May the water lines are flushed, leaving campers with no access to water. The campground was brought to council's attention to review due to discussion around year-round camping. Councilor Norby moved to allow camping to remain as is with no changes in rules, regulations or fees.

MOTION CARRIED

**CHRISTMAS
PARTY**

The Town of Stavely Christmas Party will be held December 5th at the Stavely Golden Age. CAO will book venue and meal.

REPORTS

Mayor Hall – Thanked council for the great term due to this being his last official full meeting.

Clr. Whittingham – New members are need for the Friends of the Library.

Clr. Norby – Attended presentation on waste to energy at the MD of Willow Creek Office Oct 1st with Mayor Hall and Councilor Whittingham.

Clr. Varey – Golden Age received a new sign. They are in need of a new roof.



Clr. Binmore – Attended PHL meeting – grass has been put in and residents should be able to move in within the end of the month.

Clr. Gugala – Attended ABSW last week.

Clr. Martin – Attended Ag Society Meeting – working on new logo, zamboni needs repair.

Foreman Watson – Update on projects / equipment / operations:

Projects that are completed:

- Phase 1 of our garbage bin roll out is completed. Bins are in place at Park and Young Cres. also in Harvest Hills. Oct. 14th was the first day for some residential garbage pickup with the new bins. Everything went pretty well, public works will be asking everyone to make sure all garbage is bagged and tied.
- The recycle bins have now been moved to the west side of the town shop.
- New water service is in place at 4903 50th Ave. so we can turn the water off to the old water fill station.

Upcoming or Continuing:

- Commercial properties will be receiving garbage bins before the end of the month.
- October clean up month is well under way. Lots of misc. items have been hauled away.
- We now have a flat deck on our F-450 truck (old garbage truck), and it has turned into a multi purpose unit. There is still a couple of things to be done to it, but it is basically operational.
- Crews have been working out at the compost pile at the lagoon. Also cleaning up the area around the pile.
- Our annual fall lagoon water discharge to Clearbrook will start the week of Oct. 20th. That will take about 3 weeks. Pond #3 is completely full.
- Water has been turned off at the campground, however there is still campers there, and they are paying for more time. So, they are connected to electrical and sanitary sewer.

CAO Sundquist –No report was given as she just returned from 2 weeks of vacation and was busy preparing to take vacation-finishing daily, weekly and monthly tasks, preparing for the on-site Auditor visit and LRSD Election.

CORRESPONDENCE

- Emergency Services Report – Oct 2025
 - Invitation to the MD of Willoe Creek Legacy of our Land – Nov 7th, 2025
- Councilor Martin moved to adopt the correspondence for information.

MOTION #25-205

MOTION CARRIED

BYLAWS/POLICIES

No Bylaws

FINANCIAL

A/P

Moved by Councillor Norby to pay cheques from October 15-22, 2025, in the amount of \$40,615.30.

MOTION #25-206

MOTION CARRIED

CONFIDENTIAL

Councilor Gugala moved the meeting in camera at 8:08pm to discuss ATIA Section 20-Disclosure harmful to personal privacy.

MOTION #25-207

MOTION CARRIED

Councilor Martin moved the meeting out of camera at 8:20pm.

MOTION #25-208

MOTION CARRIED



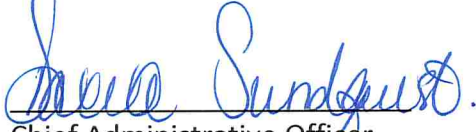
ADJOURNMENT

No further business discussed at this time. The meeting was adjourned at 8:21pm.

TOWN OF STAVELY



Mayor / Deputy Mayor



Chief Administrative Officer

